



**HSU STUDENT TEACHER
AUTHORIZATION TO CHECK OUT MATERIALS
FROM THE HERC**

2013 / 2014 ACADEMIC YEAR

With the authorization of the Mentor Teacher, HSU Student Teachers in the K-12 public schools of Humboldt County are authorized to check out during the teaching semester a limited number of items to use directly with students in the classroom.

The Mentor Teacher/School is responsible for full replacement costs of missing/damaged materials and for guaranteeing return of materials on or before the due date.

Authorization must be completed and on file before a Student Teacher is added to the computer database and before any materials can be checked out.

HERC circulating materials are available only to student teachers assigned to schools that contract for service and will not be sub-loaned. Check with your Master teacher to determine if your school contracts with HERC

Mentor Teacher's Signature: _____

Mentor Teacher (Print name): _____

School: _____

Date: _____ Grade (or Subject): _____

HSU Supervisor (Print name): _____

Student Teacher Registration

Student Teacher (Print name): _____

E-mail _____

Local Mailing Address: _____

Local Phone (day): _____ (evening): _____

Permanent Mailing Address: _____

Permanent Phone: _____

Driver's License ID: _____ State Issued (if not CA): _____

Student Teacher's Signature: _____

Please return to HERC (901 Myrtle Ave., Eureka, CA 95501) or fax: 445-7073