

**Individualized Training Program  
 Agriculture**

Student: \_\_\_\_\_ Teacher: \_\_\_\_\_  
 Grade: \_\_\_\_\_ Cell#: \_\_\_\_\_ Teacher Phone#: \_\_\_\_\_  
 Email: \_\_\_\_\_ Industry Partner: \_\_\_\_\_

<b>CLASSROOM</b>	<b>ON-THE-JOB</b> <span style="float: right;">Check when Student has demonstrated competence.</span>
<p><b>CAREER DEVELOPMENT (10)</b>            Career Planning            Goal Setting            Job Search and Applications            Resume and Job Correspondence            Job Interviewing and Follow-up            Employment Testing</p>	<p><b>CAREER DEVELOPMENT (10)</b>  <input type="checkbox"/> Job Interviewing and Follow-up  <input type="checkbox"/> Employment Testing  <input type="checkbox"/> New Employee Orientation  <input type="checkbox"/> Job Application  <input type="checkbox"/> Positive Work Habits  <input type="checkbox"/> Professional Image (Dress code)</p>
<p><b>GENERAL EMPLOYABILITY (15)</b>            Listening, Speaking and Reading            Oral and Written Communication - appropriate for position            Math skills - appropriate for position            Technology skills - appropriate for position            Soft Skills - appropriate for position</p>	<p><b>GENERAL EMPLOYABILITY (15)</b>  <input type="checkbox"/> Listening, Speaking and Reading  <input type="checkbox"/> Oral and Written Communication  <input type="checkbox"/> Capitalization, Abbreviations and Numbers  <input type="checkbox"/> Punctuation  <input type="checkbox"/> Spelling, Vocabulary and Grammar  <input type="checkbox"/> Whole Number Math and Dollar Amounts  <input type="checkbox"/> Decimals and Fractions  <input type="checkbox"/> Measurement, Tables and Counting  <input type="checkbox"/> Computer Awareness  <input type="checkbox"/> Telephone Skills  <input type="checkbox"/> Working with People  <input type="checkbox"/> Decision Making and Problem Solving  <input type="checkbox"/> Economic Concepts  <input type="checkbox"/> Personal Goal Setting  <input type="checkbox"/> Importance of Customer Service  <input type="checkbox"/> Dealing with Irrate People  <input type="checkbox"/> Professional Image  <input type="checkbox"/> Positive Self Esteem  <input type="checkbox"/> Verify Pay Stub</p>
<p><b>AGRICULTURE BUSINESS OPERATIONS (60)</b>            Health and Safety Precautions            Business Procedures and Operations            Habits and Attitudes (Job Getting, Keeping, Leaving Skills)            Basic Agriculture Systems</p>	<p><b>AGRICULTURE BUSINESS OPERATIONS (60)</b>  <input type="checkbox"/> Health and Safety Precautions  <input type="checkbox"/> Business Procedures and Operations  <input type="checkbox"/> Appropriate Work Habits and Attitudes</p>

**SKILLS SPECIFIC TO THE AGRICULTURE BUSINESS**

<b>TEACHER FILL IN</b>	<b>EMPLOYER FILL IN</b> <small>Check when Student has demonstrated competence.</small>

**OTHER NOTES:**