



Individualized Training Program
Agriculture

Student: _____
Grade: _____ Cell#: _____
Email: _____

Teacher: _____
Teacher Phone#: _____
Industry Partner: _____

CLASSROOM	ON-THE-JOB	Check when Student has demonstrated competence.
<p>CAREER DEVELOPMENT (10) Career Planning Goal Setting Job Search and Applications Resume and Job Correspondence Job Interviewing and Follow-up Employment Testing</p>	<p>CAREER DEVELOPMENT (10) ___ Job Interviewing and Follow-up ___ Employment Testing ___ New Employee Orientation ___ Job Application ___ Positive Work Habits ___ Professional Image (Dress code)</p>	
<p>GENERAL EMPLOYABILITY (15) Listening, Speaking and Reading Oral and Written Communication - appropriate for position Math skills - appropriate for position Technology skills - appropriate for position Soft Skills - appropriate for position</p>	<p>GENERAL EMPLOYABILITY (15) ___ Listening, Speaking and Reading ___ Oral and Written Communication ___ Capitalization, Abbreviations and Numbers ___ Punctuation ___ Spelling, Vocabulary and Grammar ___ Whole Number Math and Dollar Amounts ___ Decimals and Fractions ___ Measurement, Tables and Counting ___ Computer Awareness ___ Telephone Skills ___ Working with People ___ Decision Making and Problem Solving ___ Economic Concepts ___ Personal Goal Setting ___ Importance of Customer Service ___ Dealing with Irrate People ___ Professional Image ___ Positive Self Esteem ___ Verify Pay Stub</p>	
<p>AGRICULTURE BUSINESS OPERATIONS (60) Health and Safety Precautions Business Procedures and Operations Habits and Attitudes (Job Getting, Keeping, Leaving Skills) Basic Agriculture Systems</p>	<p>AGRICULTURE BUSINESS OPERATIONS (60) ___ Health and Safety Precautions ___ Business Procedures and Operations ___ Appropriate Work Habits and Attitudes</p>	

SKILLS SPECIFIC TO THE AGRICULTURE BUSINESS

TEACHER FILL IN	EMPLOYER FILL IN <small>Check when Student has demonstrated competence.</small>

OTHER NOTES: