**REQUEST FOR BIDS**

**THIS IS NOT AN ORDER**

**BID ON THIS FORM**

IMPORTANT INSTRUCTIONS AND INFORMATION ON REVERSE SIDE.

Quotations must be submitted directly to the Humboldt County Office of Education, 901 Myrtle Avenue, Eureka, CA 95501 by March 27, 2020 3:00 PM Mark Envelope: PAPER BID

**Shipping Address:**

Humboldt County Office of Education

901 Myrtle Avenue

Eureka, CA 95501

Attn: Jamie Lee

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | |  |  |  |  | Brand & |
| ITEM | | DESCRIPTION | Quantity | Unit | Unit Price | Trade No |
| 1. | | **Alternative One**: 10,000 Pounds –  One delivery per destination. |  |  |  |  |
| 2. | | **Alternative Two**: Less than  10,000 pounds - One delivery per destination. |  |  |  |  |
| 3. | | **Alternative Three**: Warehousing –  per conditions noted in bid memo |  |  |  |  |
|  | | **Paper Bid**: Please detail on attached forms. Complete and sign the bottom of this form |  |  |  |  |
| FOB\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  |  |  |  |
| Cash Discount\_\_\_\_% In \_\_\_\_ Days (Not Less Than 30 Days) | | |  |  |  |  |
|  |  |  |  |
|  | THIS MATERIAL OR EQUIPMENT MUST MEET ALL  APPLICABLE OSHA REQUIREMENTS | | TOTAL |  |  |  |

**TO THE HUMBOLDT COUNTY OFFICE OF EDUCATION, EUREKA. CALIFORNIA**: WE HAVE STATED HEREON THE PRICES AT WHICH WE WILL FURNISH AND DELIVER THE ARTICLES OR SERVICES AS SPECIFIED ABOVE. DELIVERY WILL BE MADE IN \_\_\_\_\_\_\_\_ DAYS FROM RECEIPT OF ORDER EXCEPT AS OTHERWISE INDICATED.

|  |
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| FOR HCOE OFFICE USE |

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FIRM

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ADDRESS

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BY (PLEASE TYPE OR PRINT)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE DATE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TELEPHONE NUMBER