

**All members of the HCOE consortium must complete the following required trainings:**

- Keenan SafeSchools™ Mandated Reporter: Child Abuse & Neglect
- Keenan SafeSchools™ Sexual Harassment Prevention for Non-Managers (every 2 yrs)
- Keenan SafeSchools™ IPM for Teachers and Office Staff
- Keenan SafeSchools™ Youth Suicide: Awareness, Prevention, and Postvention
- Keenan SafeSchools™ Students Experiencing Homelessness: Awareness and Understanding
- Keenan SafeSchools™ Bloodborne Pathogen Exposure Prevention
- Keenan SafeSchools™ Injury and Illness Prevention Program (IIPP)

Please follow these easy steps to complete your Humboldt County Office of Education training requirements:

Using your web browser, Go to the SafeSchools™ website for Humboldt County Office of Education: <https://humboldt-keenan.safeschools.com/login>

**Enter your Username: (last four digits of your social security number)**

If you have any problems please notify your HCOE SafeSchools™ contact for assistance. Your Humboldt County Office of Education SafeSchools™ contact is:

**Nick Baer, [nbaer@hcoe.org](mailto:nbaer@hcoe.org), 707-440-9529**

Once you log onto the site, click on the course title to begin the training. Each course has audio, so be sure to turn up your speakers to listen. You must complete each section of the course in order to receive full credit.

**\*Please note there is no need to return certificates to Personnel, as we can monitor progress.**

Thank you for making Humboldt County Office of Education a safer place to work and learn.

JB:NB