

**ADMINISTRATIVE AUTHORITY IN ABSENCE OF BOARD POLICY**

In situations where action must be taken within the Office of Education and where the Board of Education does not have an existing policy, the Superintendent shall have power to act. It shall be the duty of the Superintendent to inform the Board of Education in a timely manner of such action and of the potential need for additional policies, or revisions of existing policies, if deemed necessary.

*Legal Reference:*

EDUCATION CODE  
1240 General duties of county superintendent  
1260 Powers to promote advancement of education