

DISTRICT DRIVER POLICY

The Office of Education shall ensure that all employees, or volunteer drivers, driving on district business are properly licensed and insured, and informed that the driver's insurance coverage shall bear the primary responsibility for losses or claims for damage.

Prior to use of any vehicle for district business and not less than annually, all drivers will complete the Humboldt County Office of Education Driver Registration form (Exhibit 3541.1) and file such form with the district's transportation department. The district reserves the right to refuse an employee or volunteer authorization to operate a vehicle on district business or be reimbursed mileage if the individual is determined to be a negligent operator or fails to provide the required form and documentation with the transportation department.

Legal reference:

VEHICLE CODE

4000 Vehicle registration

12500 Valid driver's license

16430 Proof of financial responsibility

EDUCATION CODE

56195.8 Adoption of policies