

LINE OF RESPONSIBILITY

Each employee in the Office of Education is responsible to the Superintendent.

All personnel shall refer matters requiring administrative action to the administrator or supervisor immediately in charge of the area in which the problem arises.

Administrative officers shall refer such matters to the next higher authority, when necessary.

Employees have the right to appeal any decision made by an administrator or supervisor to the next higher authority and through appropriate successive formal steps to the Superintendent in accordance with existing policies and/or administrative procedures, complaint or collective bargaining grievance procedures, and state or federal law.

Legal Reference

- 1290-1302 Certificated employees of the county superintendent of schools
- 1310-1319 Classified county school employees