

CERTIFICATED PERSONNEL

Extra Pay for Extra Work

Any non-management certificated staff member assigned extra work above the normal work day or year shall be compensated at the appropriate pro-rated salary or be given an equitable exchange of time off as may best meet the needs of the Office of Education, the job requirements of the employee and any applicable state or federal law.

Staff members who attend workshops, conferences and/or seminars during the evening, on weekends or holidays for the express purpose of professional development shall not credit such attendance toward their minimum work year requirement. Other holiday and/or weekend assigned work days may be credited toward fulfillment of the employee's contract of employment upon prior approval of the immediate supervisor and the Superintendent or designee.

Legal Reference:

Fair Labor Standards Act