

CLASSIFIED PERSONNEL

Teacher Aide/Paraprofessional

The Superintendent may employ non-certificated personnel to work with certificated personnel to assist them in discharging their professional duties. Instructional aides, vocational technicians, tutors, noontime assistants and various similar categories, both volunteer and paid, are included within the classification of "paraprofessionals."

The general purposes of employing paraprofessionals are:

1. To assist teachers in providing more individualization and enrichment of instruction to their classes.
2. To relieve teachers of many non-teaching duties and tasks.
3. Through community contacts of paraprofessionals, help build an understanding of the school programs among citizens, thus stimulating widespread involvement in the total education process.

Paraprofessionals shall be under the immediate supervision and direction of certificated personnel.

It is expected that paraprofessionals will be members of a professional team dedicated to working for the best interests of students. All members of the team are expected to be loyal, courteous, cooperative, industrious and dependable. They must accept responsibility to act with the highest ethical standards as they work with students, for they serve as role-models.

The Superintendent or designee shall ensure that paraprofessionals possess the qualifications required by law for their positions.

No person shall be initially assigned to assist in instruction as an instructional aide or vocational technician unless that person has passed the basic reading, writing and mathematics skills proficiencies required for graduation from high school. Exceptions to this rule are possible, but only permitted by Education Code Section 45344.5 or 45361.5.

Legal Reference:

EDUCATION CODE

44390-44393 California School Paraprofessional Teacher Training Program

44833 Postsecondary students as nonteaching aides

44835 Duties of nonteaching work study aides

45330 Paraprofessionals

45340-45349 Instructional aides

45350-45354 Teacher assistants

Personnel

Superintendent's Policy 4222(b)

45360-45367 Teacher aides
54480-54486 Special Teacher Employment Programs
CODE OF REGULATIONS, TITLE 5
12065-12070 Teacher aides for Special Teacher Employment Programs
UNITED STATES CODE, TITLE 20
6311 State plans
6314 Schoolwide programs
6315 Targeted assistance schools
6318 Parent involvement
6319 Qualifications for teachers and paraprofessionals
CODE OF FEDERAL REGULATIONS, TITLE 34
200.58-200.59 Qualifications and duties of paraprofessionals

Policy
Adopted: October 16, 1991
Revised: January 14, 2009

HUMBOLDT COUNTY OFFICE OF EDUCATION
Eureka, California