

**Examination and Course Grades**

A teacher's assignment of examination or course grades shall be final in the absence of proof of clerical or mechanical mistake, fraud, bad faith or incompetency.

The burden of proof of mistake, fraud, bad faith or incompetency shall rest with the parent, guardian or adult-aged student desiring to contest a course grade.

A pupil's parent or guardian shall be kept informed of the pupil's academic progress by means of report cards issued at the conclusion of each semester and, where applicable, individual conferences scheduled the last week of the first and third quarters.

In addition, the Superintendent of Schools or designee shall schedule at least one meeting each school year to inform parents and guardians of the Humboldt County Office of Education goals, grade-level objectives, special pupil services available and means of home-school cooperation.

The above report and conferences notwithstanding, a teacher shall notify a parent or guardian in writing at any time during the school year when it becomes evident that the parent's or guardian's child is in danger of failing.

This notice shall contain a request for a conference to discuss the pupil's lack of progress.

*Legal reference**EDUCATION CODE**48431 Establishment and maintenance of guidance, placement, and follow-up program**49066 Grades; finalization; change of grade**49067 Mandated regulations regarding student's achievement**CODE OF FEDERAL REGULATIONS, TITLE 34**99.1-99.67 Family Educational Rights and Privacy Act*