

**VICE PRESIDENT**

In the absence of the president, the vice president shall serve in his/her place and shall have all the responsibilities and duties of the president while so serving. In the absence of both the president and the vice president, the members present shall, by majority vote, elect a president pro-tem.

The vice president shall record the minutes of close sessions.

*Legal Reference:*

EDUCATION CODE

*1009 Annual organization of the board*