

**MEMBERS****Limits of Board Members Authority**

*(cf. 9000 - Role of the Board)*

A Board member has no individual authority. Individually, a Board member may not commit the Office of Education to any policy, act or expenditure. A Board member may not do business with the Office of Education, nor should the Board member have an interest in any contract with the Office of Education of County Superintendent of Schools. The Board member represents and acts for the community as a whole and does not represent any factional segment of the community.

*(cf. 9270 - Conflict of Interest)*

Individual members of the Board, by virtue of holding office, shall not exercise any administrative responsibility with respect to the schools or command the services of any Office of Education employee. Individual Board members shall submit requests for information to the County Superintendent. At his/her discretion, the County Superintendent may refer the request to the entire Board for consideration. If approved, the County Superintendent or designee shall perform any necessary research associated with the request and report to the Board at a future meeting.

*(cf. 1340 - Access to Office of Education Records)*  
*(cf. 9011 - Disclosure of Confidential/Privileged Information)*

**Obligations of Board Members**

Board members should hold the education of children and youth above any partisan principle, group interest, or personal interest.

Board members should understand their role and the programs offered by the Office of Education. They should study all agenda materials before the meeting, participate in the discussion of items which come before the Board, vote on motions and resolutions, and abstain only for compelling reasons.

*(cf. 9240 - Board Development)*  
*(cf. 9271 - Code of Ethics)*  
*(cf. 9320 - Meetings and Notices)*

Board members shall refer Board-related correspondence to the County Superintendent or designee for forwarding to the Board or for placement on the Board's agenda.

*(cf. 9322 - Agenda/Meeting Materials)*

## **Bylaws of the Board**

BB 9200(b)

Board members and persons elected to the Board are responsible for complying with the requirements of the state's open meeting laws as specified in the Brown Act.

*Legal Reference:*

EDUCATION CODE

*1006 Qualifications for holding office, term limits, electoral approval*

*1040 Powers and duties*

GOVERNMENT CODE

*54950, et seq. The Ralph M. Brown Act*

*54952.1 Member of a legislative body of a local agency*

*54952.7 Copies of chapter to members of legislative body*

*54959 Penalty for unlawful meetings*