

HUMBOLDT COUNTY PERSONNEL COMMISSION

901 Myrtle Avenue, Eureka, CA 95501

MINUTES

January 14, 2020

1.0 CALL TO ORDER The Personnel Commission of the Humboldt County Office of Education met in the Alder Room in regular session on January 14, 2020 at 5:20 p.m. Danette Demello called the meeting to order

Present – Danette Demello, Joe McKinzie

Also Present–Stephanie Jackson Coordinator of Personnel Services, Diana Rocha Personnel Department Secretary, Chris Hartley Superintendent.

Public- None present

2.0 REVIEW OF THE MINUTES Review of minutes. Joe McKinzie made motion to approve minutes, Danette Demello second, minutes approved.

3.0 PUBLIC COMMENT No comment.

4.0 PERSONNEL UPDATES Stephanie Jackson reported. Merit rules update, asked for suggestion on how to handle. Joe McKinzie suggested reviewing at home and go over next meeting. Dannette agreed. Will put on agenda next meeting as action item.

4.1 NEW HIRES Stephanie Jackson reported the new hires since last meeting.

4.2 POSITION SEPERATION Stephanie Jackson reported the resignation and retirements.

4.3 POSITIONS UNDER REVIEW Stephanie Jackson reported the current job postings. It was discussed to change title of this to “Vacant Positions”

5.0 ACTION ITEM- No action items.

6.0 BUDGET REPORT Nothing to report for the budget.

7.0 SUPERINTENDENT’S REPORT - Chris Hartley gave his report. Teacher recruitment in the Residency Grant is targeting classified employees. There is a residency program for paraprofessionals with a Bachelor’s degree to help them work toward their credential while working.

8.0 REVIEW OF TRAVEL CLAIMS Diana Rocha collected signatures from Commissioner for mileage and current meeting payroll.

9.0 ADJOURNMENT TO CLOSED SESSION- meeting adjourned at 5:50pm