

Student Application Checklist

TO COMPLETE THE APPLICATION PROCESS, PLEASE ENSURE THAT YOU HAVE OBTAINED/COMPLETED ALL OF THE FOLLOWING DOCUMENTS

CHECK BOX WHEN COMPLETED	APPLICATION REQUIREMENTS – DUE BY April 12th, 2019 (Students must be 16 years or older, with at least a 3.0 GPA)
	<p><u>HESI APPLICATION FORM (online)</u> Submit to Michele Schneider via hcoe.org/hcep</p>
	<p><u>UNOFFICIAL TRANSCRIPT</u></p> <ul style="list-style-type: none"> ○ Obtain from your school office ○ Give an original copy to your science teacher with your Attendance Record and this Student Application Checklist ○ Bring copy to interview
	<p><u>ATTENDANCE RECORD</u></p> <ul style="list-style-type: none"> ○ Obtain from your school office (for the full school year) ○ Give an original copy to your science teacher with your Unofficial Transcript and this Student Application Checklist ○ Bring copy to interview
	<p><u>TEACHER VERIFICATION FORM (online)</u> Staple together and submit the following to your <u>science teacher</u> so that s/he can fill out your Teacher Verification form:</p> <ul style="list-style-type: none"> ○ Student Application (a copy of what you emailed to HESI) ○ Unofficial Transcript (original copy from school office) ○ Attendance Record (original copy from school office)
	<p><u>IMMUNIZATION RECORD (hospital requirement)</u></p> <ul style="list-style-type: none"> ○ Obtain from school or doctor's office ○ Should include vaccines (Tdap, MMR, Varicella, etc) and negative TB test ○ Bring copy to interview