

HUMBOLDT COUNTY BOARD OF EDUCATION
901 Myrtle Avenue, Eureka, CA 95501

MINUTES
January 8, 2020

CALL TO ORDER/WELCOME/FLAG SALUTE

President Loretta Eckenrode called the study session of the Humboldt County Board of Education to order at 3:00 p.m. with a quorum present.

PRESENT: Loretta Eckenrode, Marc Rowley, Mary Scott, Robert Siekmann

ABSENT: Bill Ruff

ALSO PRESENT: Chris Hartley, Superintendent of Schools; Corey Weber, Tess Ives, Susi Huschle, Megan Russin, Nancy Kinziger, Erin Derden-Little, Linda Prescott, Tess Ives, HCOE; Stephen Roatch, CPA; Ryan O'Connell; Janine Melanson, Administrative Assistant

Marc Rowley led the flag salute.

2.0 ADJUSTMENT OF AGENDA

There were no adjustments to the agenda.

3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Loretta Eckenrode asked to take a minute to pay respect to Bill Ruff, dedicated board member, who passes away recently.

4.0 PUBLIC COMMENTS

There were no public comments.

5.0 PRESENTATION: Farm to School – Erin Derden-Little

Linda Prescott, director of Nutrition Programs and Services, introduced her staff: Nancy Kinsiger, Registered Dietician, who is the lead for nutrition education in classrooms, Megan Russin, who has a teaching credential and degree in recreation, is the lead for after school program nutrition, and Erin Derden-Little is the Farm to School coordinator. Erin recapped the work the Nutrition team does including Harvest of the Month, trainings for school food service and connecting programs with local farms. The Farm to School grant was received over a year ago to build on the work with afterschool programs. They focused on 6 sites that serve supper to include more local food in those meals, fieldtrips to farms and farmers markets, and supporting afterschool gardens. Pine Hill is one of the sites they have worked with to revamp the garden site. Erin asked Pierson's for a discount on the soil they would need and when they arrived to pick it up, they were told Pierson's would donate the soil as they like to support education. Future plans include continuing with the school gardens, and coordination of procurement and consolidated procurement to assist districts in accessing local produce. They have worked with the California Department of Education and USDA to ensure their procedures are appropriate. They also applied for a Federal grant to help expand the programs. Dr. Hartley commented on the importance of nutrition in the education of children.

6.0 CONSENT AGENDA

It was moved/seconded (Rowley/Scott) to approve the consent agenda. **The motion carried with the following hand vote.**

President Eckenrode corrected the minutes to change the name stated as leading the pledge from from Mark Scott to Mary Scott.

Hand Vote

AYES:	Eckenrode, Rowley, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

The following items were acted upon under the consent agenda:

- 6.1 Approve Minutes—December 18, 2019
- 6.2 Approve Travel Claims
- 6.3 Receive and File Williams Compliance Quarterly Report - Instructional Materials, School Facilities & Teacher Certification
- 6.4 Adopt Proclamation in Support of Career and Technical Education Month
- 6.5 Accept Donations for Student Events
- 6.6 Accept Donations for Early Literacy Partners Program
- 6.7 Authorize Membership with EdBuy for 2020-2021 Standard School Supplies

7.0 ACTION ITEMS

7.1 REVIEW AND ACCEPT 2018-2019 ANNUAL AUDIT REPORT

Corey Weber introduced Stephen Roatch, CPA, who completed the audit for HCOE. Corey reported that this process involves not only reviewing budgets, but plans, required website postings, attendance, and more. Mr. Roatch has been our auditor the last 3 years. He reported the one finding this year was the result of information pulled from a district regarding community school student unduplicated counts. The only way to address this would have been to pull all district records to verify the CalPADS data was correct.

Mr. Roatch highlighted some areas of the audit document:

- Page 1– Auditor’s opinion is the best an organization can receive, basically stating that no changes were needed from the unaudited actuals report.
- Page 14-15 – These statements are the only two that are not a part of the unaudited actuals and represent governmental wide statements. The deficient listed is the net portion of the STRS & PERS unfunded liability. Mr. Roatch stated this is nothing to be concerned with as there is no way to prepay the liability. One can only budget for the increases. The Statement of Activities reports all funds and is informational only. A district would not make decisions based on these items.
- Page 78 is the reconciliation of the unaudited actuals to the financials balances. The only adjustment is a reclassification. No other adjustments were needed to what the business office presented in unaudited actuals.
- Page 79 shows the past three years – 2016-17 showed a deficit that turned around in past 2 years. Attendance (ADA) has remained stable over past three years. Total long-term liability increased, but primarily due to pension plan costs.

- Pages 92-93 are the findings and recommendations. The finding was spoken to earlier and related to the unduplicated count HCOE reported in CALPADS. Corey said this has been corrected and the pertinent staff has been informed as to what needs to be done to prevent these errors in the future.

Mr. Roatch reported that overall, the report is positive.

It was moved/seconded (Scott/Siekmann) to review and accept 2018-2019 Annual Audit Report. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

7.3 ADOPT 2019-2020 SCHOOL ACCOUNTABILITY REPORT CARDS-GLEN PAUL SCHOOL & COURT/COMMUNITY SCHOOLS

It was moved/seconded (Rowley/Siekmann) to adopt 2019-2020 School Accountability Report Cards-Glen Paul School & Court/Community Schools. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

7.4 APPROVE SUBMISSION OF LEARNING COMMUNITIES FOR SCHOOL SUCCESS GRANT

It was moved/seconded (Rowley/Scott) to approve Submission of Learning Communities for School Success Grant. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

8.0 INFORMATION/ACTION ITEMS

8.1 SUPERINTENDENT'S REPORT

- AJJC Update
Superintendent Hartley acknowledge Ryan O'Connell's presence and representation for the charter group. Dr. Hartley stated the one major remaining issues is facilities. The district applied for Proposition 39 funding from the district and was denied due to

insufficient enrollment numbers. The charter group has resubmitted with new numbers and are waiting to hear from the district. Chris updated the one remaining issue is facilities. The process is at a slow spot at the moment, but parties are working together.

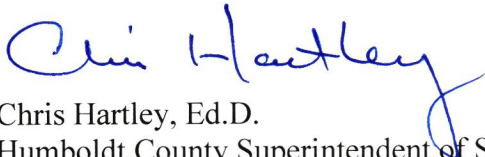
- Glen Paul Modernization

Dr. Hartley stated the first formal meeting with the architect was held regarding the Glen Paul facility. Modernization funds were received due to the age of the facility. New construction for preschool space and modernization of existing building is being planned. Dr. Hartley is working with the state to procure more funding. The state allocates funds to replace modular, not rebuild. We are in the design phase and will create a master plan. Tess Ives has applied for a grant that would assist in funding a inclusion preschool.

ADJOURNMENT

The meeting adjourned at 3:45 p.m.

Respectfully submitted,



Chris Hartley, Ed.D.

Humboldt County Superintendent of Schools

CH:jm