

WILLIAMS SETTLEMENT
REPORT ON
DEL NORTE COUNTY SCHOOLS

REVIEWED BY THE
HUMBOLDT COUNTY SUPERINTENDENT OF SCHOOLS
OCTOBER 2022

October 21, 2022

Don McArthur, Board President
Del Norte Unified School District
301 W. Washington Blvd.
Crescent City, CA 95531

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Mr. McArthur and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Bess Maxwell, Joe Hamilton, and Margaret Keating Elementary.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

Bess Maxwell Elementary

Instructional Materials

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit and through review of invoices, instructional materials were found to be sufficient.

School Facilities

The most recent FIT results were reviewed on the day of the site visit. Seventeen of the 50 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

School Accountability Report Card

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

Teacher Misassignments

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that one (1) teacher was not properly authorized.

Castle Rock Charter**Instructional Materials**

The charter school provided a list of curriculum used to design individual learning plans for students. On the day of the site visit, a master agreement was pulled from every class and the instructional materials were verified through library records. The school has a robust library of curriculum to meet individualized learning plans.

School Facilities

The most recent FIT results were reviewed on the day of the site visit. Nine of the 32 areas were evaluated and the school's ratings were verified. The school is rated as fair. The condition of the facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

School Accountability Report Card

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

Teacher Misassignments

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Joe Hamilton Elementary

Instructional Materials

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit and through review of invoices, instructional materials were found to be sufficient.

School Facilities

The most recent Facilities Inspection Tool (FIT) results were reviewed on the day of the site visit. Thirteen of the 56 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

School Accountability Report Card

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

Teacher Misassignments

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that one (1) teacher was not properly authorized.

Margaret Keating Elementary

Instructional Materials

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit and through review of invoices, instructional materials were found to be sufficient.

School Facilities

The most recent FIT results were reviewed on the day of the site visit. Twenty of the 38 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

School Accountability Report Card

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

Teacher Misassignments

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Jeff Harris, District Superintendent
Diane Wiese, Principal, Bess Maxwell Elementary
Will Cushman, Principal, Joe Hamilton Elementary
Kristian Stremberg, Principal, Margaret Keating Elementary
Del Norte County Board of Education
Del Norte County Board of Supervisors

Del Norte Unified School District

A. Instructional Materials

Instructional Materials Review

- Inventory submitted by the end of first week of school
- Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- Sufficient district approved instructional materials verified on day of site visit
 - Science lab equipment reviewed (if required)

B. School Facilities

- COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)

Bess Maxwell Elementary Date of inspection: 12/21/21 Rating: Fair Average Percentage: 76	Castle Rock Charter Date of inspection: 12/21/21 Rating: Good Average Percentage: 90	Joe Hamilton Elementary Date of inspection: 12/21/21 Rating: Fair Average Percentage: 85	Margaret Keating Elementary Date of inspection: 12/23/21 Rating: Fair Average Percentage: 79
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- COE confirmed Facilities Inspection Tool (FIT) rating

C. School Accountability Report Card

- Link to current SARC posted on website
- SARC was reviewed prior to visit and found to include required information
Current school year's SARC to be reviewed February 2023

D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- Teacher Misassignment review complete

Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- The school has Williams Uniform Complaint information posted in all classrooms. 35186