

WILLIAMS SETTLEMENT  
REPORT ON  
HUMBOLDT COUNTY SCHOOLS

REVIEWED BY THE  
HUMBOLDT COUNTY SUPERINTENDENT OF SCHOOLS  
OCTOBER 2022

October 21, 2022

Thom McMahon, Board President  
Big Lagoon School District  
269 Big Lagoon Park Rd  
Trinidad, CA 95570

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Mr. McMahon and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Big Lagoon School.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the CalSAAS platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

### Instructional Materials

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit on September 9, 2022, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the Facilities Inspection Tool (FIT) completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Twelve of the 15 areas were evaluated and the school's ratings were verified. The school is rated as fair. The condition of the facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 66.7% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Dr. Rosie Slentz, Superintendent-Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Big Lagoon Union School District

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)  
Date of inspection: 8/7/2022  
Rating: Fair  
Average Percentage: 86
- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~

October 21, 2022

Diana Bennett, Board President  
Bridgeville Elementary School District  
PO Box 98 Kneeland Rd.  
Bridgeville, CA 95526

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Ms. Bennett and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Bridgeville Elementary.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that *poses an emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

**Bridgeville Elementary****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 12, 2022, instructional materials were found to be sufficient based on materials on-site and invoices provided to HCOE.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. 11 of the 7 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 67% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Don Boyd, Superintendent-Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Bridgeville School District

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)  
Date of inspection: Not dated  
Rating: Good  
Average Percentage: Above 90
- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~

October 21, 2022

Lisa Ollivier, Board President  
Eureka City Schools  
2100 J Street  
Eureka, CA 95501

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Ms. Ollivier and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Alice Birney Elementary and Zane Middle School.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).



**Alice Birney Elementary****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit on September 15, 2022, as well as purchase invoices, instructional materials were found to be sufficient.

**School Facilities**

Humboldt County Office of Education (HCOE) staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated August 14, 2022, the school is in good repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

**Zane Middle School****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit on September 15, 2022, as well as purchase invoices, digital licenses, and library inventory, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated September 1, 2022, the school is in fair repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Fred Van Vleck, District Superintendent  
Kristin Sobilo, Alice Birney Elementary  
Tammi Wagner, Zane Middle School  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Eureka City Schools

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)

<b>Alice Birney Elementary</b>	<b>Catherine L. Zane Middle</b>
Date of inspection: 8/14/22	Date of inspection: 9/1/22
Rating: Good	Rating: Fair
Average Percentage: 93	Average Percentage: 88

- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information
  - \*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ Teacher Misassignment review complete

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

## Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ The school has Williams Uniform Complaint information posted in all classrooms. 35186

October 21, 2022

David Fisch, Board President  
Hydesville Elementary School District  
2050 Johnson Rd  
Hydesville, CA 95547

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Mr. Fisch and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Hydesville Elementary School.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the CalSAAS platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

### **Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit and review of invoices on September 26, 2022, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the Facilities Inspection Tool (FIT) completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. 13 of the 17 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the CalSAAS system, there are no teacher misassignments reported.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Kevin Trone, Superintendent-Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

## Hydesville Elementary School District

### A. Instructional Materials

#### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

### B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)  
Date of inspection: Jan 2022  
Rating: Good  
Average Percentage: Approx. 90%
- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

### C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

### D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ ~~Teacher Misassignment review complete~~

### Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~

October 31, 2022

Martha McLaughlin, Board President  
Klamath-Trinity Joint Unified School District  
11800 State Highway 96  
Hoopa, CA 95546

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Ms. McLaughlin and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Jack Norton, Orleans, Trinity Valley, and Hoopa Valley Elementary, and Hoopa Valley High School.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

**Jack Norton Elementary****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 28, 2022, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 13, 2022, the school is in good repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 50% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

**Orleans Elementary****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 28, 2022, instructional materials were found to be sufficient based on materials on-site and invoices provided to HCOE.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 13, 2022, the school is in good repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 40% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

**Trinity Valley Elementary**



**Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visits September 28, 2022, instructional materials were found to be insufficient in mathematics, history-social studies, and science.

During a follow-up visit on October 31, 2022, HCOE staff verified sufficient student materials history-social studies are in place. HCOE staff are working with district staff to pilot new math and science programs for adoption this school year.

HCOE staff will continue to monitor instructional materials sufficiency throughout the school year.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 12, 2022, the school is in good repair with no conditions that pose *an emergency or urgent threat to the health or safety of pupils or staff*.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

**Hoopa Valley Elementary****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visits September 28, 2022, instructional materials were found to be insufficient in mathematics, history-social studies, and science.

During a follow-up visit on October 31, 2022, HCOE staff verified sufficient replacement student materials are on-site, or have been ordered (verified by invoice review), for history-social studies. HCOE staff are working with district staff to pilot new math and science programs for adoption this school year.

HCOE staff will continue to monitor instructional materials sufficiency throughout the school year.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 12, 2022, the school is in good repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

**Hoop Valley High****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 28, 2022, as well as follow-up communication with site administration, instructional materials were found to be sufficient based on materials on-hand and a materials library review.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 12, 2022, the school is in good repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that one (1) teacher was not properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Jennifer Lane, District Superintendent  
Craig Kimball, Hoopa Valley Elementary Principal  
Jason Henderson, Jack Norton Elementary Principal  
Karen Cole, Orleans Elementary Principal  
Jacqueline McCullough, Trinity Valley Elementary Principal  
Margaret Peters, Hoopa Valley High Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Klamath-Trinity Joint Unified School District

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☒ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)

<b>Hoopa Valley Elem.</b> Inspection: 10/12/21 Rating: Good Average Percentage: 94	<b>Hoopa Valley High</b> Inspection: 10/12/21 Rating: Good Average Percentage: 94	<b>Jack Norton Elem.</b> Inspection: 10/13/21 Rating: Good Average Percentage: 95	<b>Orleans Elem.</b> Inspection: 10/13/21 Rating: Good Average Percentage: 93	<b>Trinity Valley Elem.</b> Inspection: 10/12/21 Rating: Good Average Percentage: 93
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- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

## Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ The school has Williams Uniform Complaint information posted in all classrooms. 35186

October 31, 2022

Charmin Bailey, Board President  
Loleta Union Elementary School District  
700 Loleta Dr.  
Loleta, CA 95551

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Ms. Charmin and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Loleta Elementary.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

### **Loleta Elementary**

**Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration and during the site visits on September 12, and October 21, 2022, instructional materials in ELA, math, and history-social studies were found to be sufficient based on materials on-hand and invoices provided to HCOE. The district is scheduled to pilot and adopt a new science curriculum for grades 5-8 this school year. Humboldt County Office of Education staff will monitor science instructional materials availability during the 2022-2023 school year.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Twenty of the 29 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of the facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. No CalSAAS data were available for 2021-2022.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Linda Row, Superintendent-Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors



# Loleta Union School District

## A. Instructional Materials

### Instructional Materials Review

- ~~Inventory submitted by the end of first week of school~~
- ~~Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)~~
- Sufficient district approved instructional materials verified on day of site visit
  - Science lab equipment reviewed (if required)

## B. School Facilities

- ~~COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)~~  
Date of inspection: 9/1/22  
Rating: Good  
Average Percentage: 92
- ~~COE confirmed Facilities Inspection Tool (FIT) rating~~

## C. School Accountability Report Card

- ~~Link to current SARC posted on website~~
- ~~SARC was reviewed prior to visit and found to include required information~~  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~



October 21, 2022

Alvin Sager, Board President  
McKinleyville Union School District  
2275 Central Ave.  
McKinleyville, CA 95519

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Mr. Sager and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Morris Elementary and McKinleyville Middle School.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the CalSAAS platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

**Morris Elementary****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 2, 2022, and follow-up discussions with HCOE staff, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the Facilities Inspection Tool (FIT) completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Seven of the nine areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of the facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the CalSAAS system, there are no teacher misassignments reported.

**McKinleyville Middle****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 2, 2022, and follow-up discussions with HCOE staff, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the Facilities Inspection Tool (FIT) completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Seven of the nine areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of the facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the CalSAAS system, there are no teacher misassignments reported.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Julie Giannini-Previde, District Superintendent  
Tiffany Maher, Morris Elementary Principal  
John Husome, McKinleyville Middle School Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# McKinleyville Union School District

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)

### Morris Elementary

Date of inspection: 10/5/21  
Rating: Good  
Average Percentage: 94

### McKinleyville Middle

Date of inspection: 10/6/21  
Rating: Good  
Average Percentage: 94

- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ Teacher Misassignment review complete

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

## Additional Support: Uniform Complaint Procedures (Ed Code 35186 and 60119)

- ☒ The school has Williams Uniform Complaint information posted in all classrooms. 35186

October 31, 2022

John Nicolini, Board President  
Peninsula Union School District  
909 Vance Ave.  
Samoa, CA 95564

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Mr. Nicolini and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Peninsula Elementary.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

## **Peninsula Elementary**

### **Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration and during the site visit on September 9, 2022, instructional materials in ELA, math, science and history-social studies were found to be insufficient. During follow-up visits and communication with district administration, sufficiency in ELA, elementary math, and history-social studies were verified by HCOE staff to be sufficient based on materials on-hand and invoices.

The district is working with HCOE staff to select pilot programs for K-8 science and middle school math. The pilot materials will be in use during the upcoming trimester, and newly adopted programs will be in place by the end of the school year.

HCOE staff will monitor science and middle school math instructional materials availability throughout the school year.

### **School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Nine of the 11 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

### **School Accountability Report Card**

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

### **Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 33% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Raven Coit, Superintendent-Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Peninsula Union School District

## A. Instructional Materials

### Instructional Materials Review

- ~~Inventory submitted by the end of first week of school~~
- ~~Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)~~
- Sufficient district approved instructional materials verified on day of site visit
  - Science lab equipment reviewed (if required)

## B. School Facilities

- ~~COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)~~  
Date of inspection: 5/9/22  
Rating: Good  
Average Percentage: 94
- ~~COE confirmed Facilities Inspection Tool (FIT) rating~~

## C. School Accountability Report Card

- ~~Link to current SARC posted on website~~
- ~~SARC was reviewed prior to visit and found to include required information~~  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~



October 21, 2022

Terry Weeks, Board President  
Redwood Coast Montessori  
P.O. Box 6103  
Eureka, CA 95501

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Terry Weeks and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the charter's board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Redwood Coast Montessori.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

**Instructional Materials**

As reported by teacher surveys, consultation with site administration, and verified on the site visit, September 8, 2022, instructional materials (as identified in the charter petition) were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated February 17, 2022, the school is in good repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the School Accountability Report Card was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 18.2% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that one (1) teacher was not properly authorized.

Please extend to your board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Bryan Little, Director  
Luke Beisecker, Superintendent, Arcata Elementary School  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Redwood Coast Montessori Charter

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)  
Date of inspection: 2/17/22  
Rating: Good  
Average Percentage: 99
- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~

October 21, 2022

Racheal Henry, Board President  
Redwood Preparatory Charter  
1480 Ross Hill Rd.  
Fortuna, CA 95540

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Ms. Henry and Board of Directors:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the charter's board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Redwood Preparatory Charter.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

**Instructional Materials**

As reported by teacher surveys, consultation with site administration, and verified on the site visit, September 8, 2022, instructional materials (as identified in the charter petition) were found to be sufficient.

**School Facilities**

The most recent FIT results were reviewed on the day of the site visit. Eleven of the 11 areas were evaluated and the school's ratings were verified (Exemplary, 100%). The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the School Accountability Report Card was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 18.2% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that one (1) teacher was not properly authorized.

Please extend to your board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Krista Croteau, Director  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Redwood Preparatory Academy

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)  
Date of inspection: 11/23/2021  
Rating: Exemplary  
Average Percentage: 100
- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~

October 21, 2022

Jose Ramirez, Board President  
South Bay Union School District  
6077 Loma Ave.  
Eureka, CA 95503

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Mr. Ramirez and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Pine Hill, South Bay Elementary, and South Bay Charter.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

### **Pine Hill Elementary**

#### **Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit August 30, 2022, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Eleven of the 39 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

**South Bay Elementary****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit August 30, 2022, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Twelve of the 32 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 20% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

**South Bay Charter**



**Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit August 30, 2022, instructional materials were found to be sufficient.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. The most recent FIT results were reviewed on the day of the site visit. Twelve of the 32 areas were evaluated and the school's ratings were verified. The school is in good repair and the condition of a facility does not pose an emergency or urgent threat to the health or safety of pupils or staff.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 22% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Teri Waterhouse, District Superintendent  
Tim Grimmett, Pine Hill Elementary Principal  
Heather Beckstead, South Bay Elementary Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

## South Bay Union School District

### A. Instructional Materials

#### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

### B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)

Pine Hill Elementary	South Bay Elementary and Charter
Date of inspection: 8/16/22	Date of inspection: 8/16/22
Rating: Exemplary	Rating: Good
Average Percentage: 100	Average Percentage: 97

- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

### C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information
  - \*Current school year's SARC to be reviewed February 2023\*

### D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ Teacher Misassignment review complete

### Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

### Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ The school has Williams Uniform Complaint information posted in all classrooms. 35186

October 21, 2022

Cinnamon O'Neill-Paula, Board President  
Southern Humboldt Unified School District  
110 School Road  
Miranda, CA 95553

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Ms. O'Neill-Paula and Board Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the district's governing board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Casterlin and Whitethorn Elementary, and South Fork High School.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

### **Casterlin Elementary**

#### **Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 13, 2022, instructional materials were found to be sufficient.

#### **School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 5, 2020, the school is in exemplary repair with no conditions that pose *an emergency or urgent threat to the health or safety of pupils or staff*.

#### **School Accountability Report Card**

Information on the School Accountability Report Card (SARC) was available on the website at the time of the visit and contained information for the required elements.

#### **Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 50% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

### **Whitethorn Elementary**

#### **Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visits September 13 and October 17, 2022, instructional materials were found to be sufficient.

#### **School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 5, 2020, the school is in good repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff.

#### **School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

#### **Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 50% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that two (2) teachers are not properly authorized.

**South Fork High****Instructional Materials**

As reported on the schoolwide Instructional Materials survey completed by site administration, and verified on the site visit September 13, 2022, instructional materials were found to be insufficient. Adequate materials are available for classroom instruction, but due to materials attrition that occurred during distance learning, the school lacks sufficient student texts for all students to check materials out for use at home. The district is scheduled to adopt a new English language arts curriculum for grades 9-12 this school year. Humboldt County Office of Education staff will monitor instructional materials availability during the 2022-2023 school year.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual FIT inspection, dated October 5, 2020, the school is in exemplary repair with no conditions that pose *an emergency or urgent threat to the health or safety of pupils or staff*.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that one teacher was not properly authorized.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Stephanie Steffano-Davis, District Superintendent  
Saundi Phillips, Casterlin and Whitethorn Elementary Principal  
Jennifer Mayhew, South Fork High Principal  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Southern Humboldt Joint Unified School District

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☒ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)

<b>Casterlin Elementary</b> Date of inspection: 10/5/20 Rating: Exemplary Average Percentage: 100	<b>Whitethorn Elementary</b> Date of inspection: 10/5/20 Rating: Good Average Percentage: 95	<b>South Fork Middle</b> Date of inspection: 10/5/20 Rating: Exemplary Average Percentage: 99
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- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ Teacher Misassignment review complete

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

## Additional Support: Uniform Complaint Procedures (Ed Code 35186 and 60119)

- ☒ The school has Williams Uniform Complaint information posted in all classrooms. 35186

October 21, 2022

Trillium Charter School Steering Committee  
1464 Spear Ave.  
Arcata, CA 95521

Subject: 2022-2023 Williams Settlement Site Visit Report

Dear Steering Committee Members:

California Education Code Section 1240 requires that I, or HCOE staff on my behalf, visit schools identified in our county, review information in the areas noted below, and report to you the results of my visits and reviews. I am pleased to provide, for submission to the charter's board at a regularly scheduled November meeting, the annual report for fiscal year 2022-2023. This report presents the results of the visit and review of Trillium Charter.

The purpose of the visit(s), as specified in California Education Code 1240, was to:

1. Determine if students have *sufficient* standards-aligned instructional materials;
2. Determine if there is any facility condition that *poses an emergency or urgent threat to the health or safety of pupils or staff*; and
3. Determine if the school has provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

The law further requires that I annually monitor and review teacher misassignments and teacher vacancies. This information is publicly reported on the California Statewide Assignment Accountability System (CalSAAS) platform.

Before proceeding with the report, let me define some basic terms:

- *Sufficient textbooks or instructional materials* means each pupil, including English language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an *emergency or urgent threat* is a *condition that poses a threat to the health or safety of pupils or staff while at school*. *Good Repair* means the school facilities are clean, safe and functional as determined pursuant to the school Facility Inspection Tool (FIT).

## Instructional Materials



Based on a review of information submitted by the school director regarding the charter petition and instructional materials, HCOE staff confirmed the sufficiency of instructional materials on the day of the site visit, September 8, 2022.

**School Facilities**

HCOE staff reviewed the results of the FIT completed by school personnel and verified the accuracy of information reported. As reported on the school's annual fit inspection, dated May 2022, the school is in Fair repair with no conditions that pose an emergency or urgent threat to the health or safety of pupils or staff. The overall category total for Cleanliness is Fair. The Structural and External categories are both in Poor condition with many areas of repair needed.

**School Accountability Report Card**

Information on the SARC was available on the website at the time of the visit and contained information for the required elements.

**Teacher Misassignments**

For the 2021-2022 school year, according to the Schools Identified for Williams Monitoring list, 0% of teachers were reported as misassigned. A review of 2021-2022 CalSAAS data found that all teachers were properly authorized.

Please extend to your board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation. If you need any clarification or assistance in regard to this report, please feel free to call me at (707) 445-7030.

Sincerely,



Michael Davies-Hughes  
County Superintendent of Schools

Attachments: Williams Settlement Site Visit Form

cc: Marianne Keller, Director  
Rene McBride, Superintendent, Pacific Union School District  
Humboldt County Board of Education  
Humboldt County Board of Supervisors

# Trillium Charter

## A. Instructional Materials

### Instructional Materials Review

- ☒ Inventory submitted by the end of first week of school
- ☒ Instructional materials inventory demonstrate sufficient materials for current enrollment (purchase orders and invoices provided to demonstrate sufficiency if needed)
- ☒ Sufficient district approved instructional materials verified on day of site visit
  - ☐ Science lab equipment reviewed (if required)

## B. School Facilities

- ☒ COE received the LEAs self assessment on the Facilities Inspection Tool (FIT)  
Date of inspection: 5/30/22  
Rating: Fair  
Average Percentage: 88
- ☒ COE confirmed Facilities Inspection Tool (FIT) rating

## C. School Accountability Report Card

- ☒ Link to current SARC posted on website
- ☒ SARC was reviewed prior to visit and found to include required information  
\*Current school year's SARC to be reviewed February 2023\*

## D. Teacher Misassignments

In collaboration with HCOE personnel and district staff:

- ☒ ~~Teacher Misassignment review complete~~

## Reference for Required Items (A-D)

The goal of the site visit, per Education Code [1240 \(E\)](#), is to verify:

- (i) Sufficient textbooks, as defined in [Section 60119](#) and as specified in subdivision (i).
- (ii) The condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, as described in school district policy or paragraph (1) of subdivision (c) of Section 17592.72.
- (iii) The accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials, as defined by Section 60119, and the safety, cleanliness, and adequacy of school facilities, including good repair, as required by Sections 17014, 17032.5, 17070.75, and 17089.

The county superintendent will submit an annual report for the LEAs regularly scheduled November board meeting. It will include information gathered at the site visit and a report on teacher misassignment and vacancies. ([1240 \(2\) \(A\) \(i\)](#))

Additional Support: Uniform Complaint Procedures ([Ed Code 35186](#) and [60119](#))

- ☒ ~~The school has Williams Uniform Complaint information posted in all classrooms. 35186~~