

HUMBOLDT COUNTY BOARD OF EDUCATION
901 Myrtle Avenue, Eureka, CA 95501

MINUTES
February 13, 2019

1.0 CALL TO ORDER/WELCOME/FLAG SALUTE

President Loretta Eckenrode called the meeting of the Humboldt County Board of Education to order at 3:00 pm with a quorum present.

PRESENT: Loretta Eckenrode, Bill Ruff, Mary Scott, Marc Rowley, and Robert Siekmann

ABSENT: None

ALSO PRESENT: Chris Hartley, Superintendent of Schools; Maureen Yost, CSEA; Brian Graves, CTA; Felicia Doherty, Ryan Keller, Sandra Gonnerman, Stephanie Jackson, Mendie Ballester, Diana Rocha, Marika Myrick; HCOE; Janine Melanson, Administrative Assistant

Marc Rowley led the flag salute.

2.0 ADJUSTMENT OF AGENDA

President Eckenrode asked to move Item 6.5 to 7.7 as an action item. It was moved/seconded (Scott/Rowley) to approve moving Agenda Item 6.5 to Action Item 7.7. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

There were no board member announcements.

4.0 PUBLIC COMMENTS

There were no public comments.

5.0 PRESENTATION : HCOE Personnel Department – Stephanie Jackson

Stephanie Jackson was present with her staff. She thanked her team for being adaptable through the changes their department is undergoing. She stated that their overarching goal is to serve everyone with excellence. Their clients include HCOE employees, former employees, district personnel, community members, and students. They are streamlining processes and gathering data.

One of the first steps was to create an open and welcoming space. All Personnel staff are in the same office now and they have a private room dedicated for interviews, focused work for staff, and private meetings.

Stephanie shared developments for this year, which include new items and streamlining others:

- New employee orientation each month
- Interview process
- P23 leave request forms and the process
- Employee exit process

Contact worksheet changes
Summer school employee pay related information
Continue training EPICS/Financial 2000
Collaboration with the business office

Mendie Ballester, Benefits Technician, explained that she was previously the Department Secretary and has been with HCOE for 20 years. Her duties as Benefits Technician are to tend to all classified related tasks as well as help with substitutes, volunteers and be available for reception.

Diana Rocha explained that she is the Department Secretary now and started with HCOE 3 years ago in the JPA. She is responsible for the job postings for HCOE and districts, setting up interview packets for HCOE, and front reception for the department. She is taking over duties that were previously Mendie's including DOJ reporting. She attends the Personnel Commission and puts that packet together and distributes to the commissioners. Marc Rowley asked how many postings they have annually. Diana stated that she has posted 20 new jobs this month.

Marika Myrick shared that she just started in her position on Monday. She was previously a Library Assistant Technician in the Teacher's Resource Center. Her position is a new hybrid that is 50% tending to all things related to certificated/management and 50% credentialing.

Stephanie shared that county offices are responsible to credential assignment monitoring for the county. This has been done with a quarter of the districts each year. As of next year, every district must be monitored every year. This added responsibility is the reason Dr. Hartley and she decided the additional 50% assistance in credentialing would be essential.

Bill Ruff commented that Personnel is one of the most important rolls in any organization. He also commented on the benefit of changing the physical environment when making other changes in an organization.

6.0 CONSENT AGENDA

It was moved/seconded (Rowley/Siekmann) to approve the consent agenda. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

The following items were acted upon under the consent agenda:

- 6.1 Approve Minutes—January 9, 2019
- 6.2 Approve Travel Claims
- 6.3 Adopt Proclamation in Support of Youth Art Month - March 2019
- 6.4 Annual Review of Comprehensive Safety Plans

7.0 ACTION ITEMS

7.1 Adopt 2019 Summer School Dates

It was moved/seconded (Rowley/Ruff) to adopt the 2019 Summer School dates. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.2 Adopt Revisions to Board Policy and Administrative Regulation 5141.52 – Suicide Prevention

It was moved/seconded (Ruff/Rowley) to adopt revisions to Board Policy and Administrative Regulation 5141.52 – Suicide Prevention. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.3 Adopt Revisions to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan

It was moved/seconded (Scott/Ruff) to adopt revisions to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.4 Adopt Revisions to Board Policy and Administrative Regulation 0420 – School Plans/Site Council

It was moved/seconded (Scott/Siekmann) to adopt revisions to Board Policy and Administrative Regulation 0420 – School Plan/Site Council. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.5 Authorize Submission of Transforming School Library Practice Grant to the Institute of Museum and Library Services

Ryan Keller presented information regarding a new grant program the Institute of Museum and Library Services has available for schools in rural areas. Ryan introduced Sandra Gonnerman who was a library media specialist at HERC prior to Ryan's arrival and a librarian in San Diego. They are partnering on this grant. Ryan stated that if the grant is awarded, they plan to develop professional learning networks around teaching inquiry, writing and informational literacy. The grant would span 2 years. The program would be a blend of face to face learning and online opportunities for teachers. Grades 3-8 and regions of east and southern Humboldt are the target audiences being considered. They have and continue to survey teachers throughout the county and grade levels to determine what is most needed, and will use the information gathered to inform what they do with the grant if awarded.

Bill Ruff asked what the plan was for the sunset of the grant. Ryan and Sandra both stated that the grant will provide for the core work and curriculum creation that they believe can then be folded in to the offerings of the Learning Support work. Sandra also stated that once the core work is done, it can be evaluated and expanded and modified based on need. Ryan shared that if they are successful with this grant, it also opens the door to the institution for future grants.

It was moved/seconded (Scott/Siekmann) to authorize submission of Transforming School Library Practice Grant to the Institute of Museum and Library Services. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.6 Approve Low Performing Student Block Grant Plan

Felicia Doherty explained that the block grant is for low performing but not low income students. The state identified two students and let her know that the Court/Community Schools program qualified for funding. This is one-time funding that will be targeted for professional development that will benefit all students and the specifically identified students will be given more pull out interventions.

It was moved/seconded (Rowley/Scott) approve Low Performing Student Block Grant Plan. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.7 Cast Vote for California School Board Association (CSBA) Delegate Assembly
It was moved/seconded (Scott/Siekman) to cast a vote for David Browning for the CSBA Delegate Assembly. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekman
NOES:	None
ABSTAIN:	None
ABSENT:	None

8.0 INFORMATION/ACTION ITEMS
8.1 Superintendent's Report

Dr. Hartley shared some highlights of the **proposed state budget**: Governor Newsom continued the local control funding formula (LCFF). The state economy is healthy. Governor Newsom applied one-time funds to bring down the STRS increase. PERS/STRS increases are a burden on district budgets. 3 billion was invested which decreases the STRS rate by 1% over 2 years, or .5% ongoing. Governor Brown's target to bring funding back up to the 2007-08 level was met, but not adjusted for the STRS/PERS increases. Due to reaching that target, gap funding is no longer in play and the COLA formula is reinstated. The proposed COLA is 3.46%, but until it is not set until verified in the May revision.

HCOE will continue to receive funding for districts in differentiated assistance (DA). Our county has eight districts in DA status. Our DA team is working with them and assisting them with their plans.

Governor Newsom put a lot of emphasis on early learning and early education, but specifics are not yet defined.

Equalization of special education funding remains an area of concern and advocacy. The rate was set in the 1980's for per pupil funding for the Humboldt-Del Norte SELPA. Humboldt is one of the lowest funded when our special education rates are among the highest.

Governor Newsom has indicated he will also address that California went from the top 10 in the late 1970s to the bottom 10 in per pupil spending.

Dr. Hartley shared that he went to **Maple Creek's** last board meeting. They are dealing with potential closure due to low enrollment (6 students with one in kindergarten.) Dr. Hartley was there to support their desire to remain open and stated that he recognizes the importance of these schools as a hub of a community, and he fully supports the districts application for a waiver from CDE. There were 40-50 people in attendance advocating for their school.

Dr. Hartley stated that Janine has begun reviewing board policies after the conversation at last month's board meeting regarding keeping our policies reviewed and current. He indicated that he will have information to bring to the board by the end of the school year.

Dr. Hartley stated that he will be attending the CalRTA luncheon tomorrow and has been asked to speak.

8.2 Draft 2019-20 Calendar

Dr. Hartley stated that he will bring one of the calendar options to the board meeting next month for approval. He is waiting for districts to adopt their calendars in an attempt to align our start date with other districts in which we operate classrooms, specifically, Peninsula and Fortuna Elementary.

9.0 ADJOURNMENT

The meeting adjourned at 4:12p.m.

Respectfully submitted,



Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm