

Humboldt County Board of Education

901 Myrtle Avenue – Eureka, CA 95501
Annex Conference Room

April 20, 2022

3:00 PM

Minutes

1.0 CALL TO ORDER/WELCOME/FLAG SALUTE

President McMahon called the meeting of the Humboldt County Board of Education to order at 3:36 PM with a quorum present.

PRESENT: Mary Scott, Loretta Eckenrode, Thom McMahon, Sheila Rocker
Heppe, Robert Siekmann

ABSENT: None

STAFF PRESENT: Michael Davies-Hughes, Colby Smart, Corey Weber, Jenny Bowen,
Katie Cavanagh, Felicia Doherty, Tanya Trump, Doug Lee, Natalie
Carrigan

Siekmann announced that Superintendent Davies-Hughes would be running unopposed for Humboldt County Superintendent of Schools.

2.0 ADJUSTMENT OF THE AGENDA

There were no adjustments to the agenda.

3.0 PUBLIC COMMENTS

No public comment on non-agenda items.

4.0 CONSENT AGENDA

The Board is asked to receive/approve these routine items.

It was moved/seconded by Siekmann/Scott to approve the Consent Agenda. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Rocker Heppe, Siekmann

NOES: None

ABSTAIN: None

ABSENT: None

Action was taken on the following consent items:

(4.1) Approve Minutes—March 9, 2022 and April 6, 2022 (Special Meeting)

(4.2) Approve Monthly Remuneration

- (4.3) Adopt Proclamation in Recognition of Day of the Teacher
- (4.4) Adopt Proclamation in Recognition of Classified Employee Week
- (4.5) Receive and File Quarterly Williams Compliance Report

5.0 ACTION ITEMS

- (5.1) Award Cooperative Paper Bid for 2022-2023

Assistant Superintendent Weber shared that one bid was submitted by the current vendor that HCOE has been very happy with.

It was moved/seconded by Eckenrode/Siekmann to approve the Cooperative Paper Bid for 2022-2023. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Rocker Heppe, Siekmann
 NOES: None
 ABSTAIN: None
 ABSENT: None

- (5.2) Approve 2021-2022 School Plan for Student Achievement (SPSA) for Court and Community Schools

Principal Doherty shared that the SPSA is an annual plan. All Court and Community Schools share the same plan which is approved by the School Site Council. The majority of funding is used for classroom aides. Rocker Heppe acknowledged the work that went into preparing the SPSA.

It was moved/seconded by Eckenrode/Scott to approve the 2021-2022 SPSA for Court and Community Schools. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Rocker Heppe, Siekmann
 NOES: None
 ABSTAIN: None
 ABSENT: None

- (5.3) Accept Career Technical Education Incentive Grant Funds

Trump shared that this is the second year HCOE will receive the funds.

It was moved/seconded by Scott/Eckenrode to accept the Career Technical Education Incentive Grant funds. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Rocker Heppe, Siekmann
 NOES: None

ABSTAIN: None
ABSENT: None

(5.4) Intent to Apply for the California Community Schools Partnership Planning Grant

Principal Doherty explained this would be funding to plan to implement a more streamlined approach for students to be served at school with extra supports. It is a two-year grant with year one being a planning year.

It was moved/seconded by Rocker Heppe/Eckenrode to approve the intent to apply for the California Community Schools Partnership Planning Grant. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Rocker Heppe, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

(5.5) Accept Universal Transitional Kindergarten (UTK) Teacher Residency Capacity Grant Funds

Assistant Superintendent Smart explained that the grant is linked to a larger grant and is in partnership with Cal Poly Humboldt. The grant will allow HCOE to offer the required the 24 Early Childhood Education units for teachers and build a pipeline of future mentor teachers.

It was moved/seconded by Eckenrode/Siekmann to accept the UTK Teacher Residency Capacity Grant funds. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Siekmann
NOES: None
ABSTAIN: Rocker Heppe
ABSENT: None

(5.6) Intent to Apply for the Early Education Teacher Development Grant Program

Assistant Superintendent Smart shared that this is a block grant that in the amount of \$325,000.00 and that HCOE is partnering with various early education and childcare services in the county to apply for the grant.

It was moved/seconded by Scott/Eckenrode to approve the intent to apply for the Early Education Teacher Development Grant. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Siekmann
NOES: None
ABSTAIN: Rocker Heppe
ABSENT: None

(5.7) Amend Board Policy 5117 Interdistrict Attendance Appeals

Assistant Superintendent Smart shared that language in the Board Policy contradicts California Education Code and HCOE documents. It was proposed to amend the language to match Ed. Code.

It was moved/seconded by Siekmann/Scott to approve the amendment of Board Policy 5117. The motion carried with the following roll call vote:

AYES: Scott, Eckenrode, McMahon, Rocker Heppe, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

6.0 INFORMATION/ACTION ITEMS

The Board is asked to receive/discuss; however, the Board may decide to take action at their discretion.

(6.1) Superintendent's Report

Superintendent Davies-Hughes provided an update on Loleta. HCOE entered into an agreement to provide Interim Superintendent services to Loleta, which was delegated to Christine Frazier. Frazier has been very well received by the staff and Board. Davies-Hughes expressed appreciation for the work of Jenny Bowen in assisting Loleta in finding a permanent Superintendent and Corey Weber for his intervention in the fiscal aspects of Loleta.

Davies-Hughes shared that he has reached a halfway point in visiting all districts in Humboldt County. The visits have affirmed the need for small schools in Humboldt County. The consistent themes from districts is the appreciation of County Office staff for the supports they provide.

Davies-Hughes gave an update on his attendance of Board meetings for various districts. Recently he provided governance training to the Freshwater Board.

(6.2) Review 2022-2023 Proposed Board Budget

Superintendent Davies-Hughes drew attention to the travel and conference item of the budget and explained that it has not been used much in the recent past due to COVID-19, but can be increased if necessary.

(6.3) Presentation on Virtual Streaming Options for Board Meetings

Doug Lee, Director of IT, explained that the Annex Board Room is now a “Zoom Room.” Zoom Webinar options are available to stream Board Meetings, meaning the public can observe. With the live-streaming option, public comments would need to be made in-person. Lee further stated there would be an option to have panelists if there is a need for remote presentations.

(6.4) Discussion on the Return to In-person Board Meetings

Eckenrode stated her preference for in-person meetings. Davies-Hughes clarified that with Zoom Webinars the public would need to attend in-person to provide public comment. McMahon expressed his preference for maintaining in-person meetings with streaming via a Zoom Webinar to the public. Davies-Hughes explained that streaming via Zoom Webinar would require Board members needing to join virtually to provide notice of the meeting at their location and making that location available to the public. Siekmann expressed that afternoon Board meetings are a luxury. The Board gave direction that future meetings would be conducted in-person with Zoom streaming only.

(6.5) Discussion and Possible Approval of Resolution #2022-10: A Resolution of the Humboldt County Board of Education Proclaiming a Local Emergency, Ratifying the Proclamation of a State Emergency by Governor Newsom, dated March 4, 2020, and Authorizing Remote Teleconference

Eckenrode stated that it would be an abuse of the resolution to continue adopting it for convenience. The Board did not take action on this item.

7.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Davies-Hughes thanked Katie Cavanagh for making the Annex room available again for Board meetings.

President McMahon acknowledged Davies-Hughes for his District visits.

Siekmann provided feedback on the Virtual CCBE Governance training. He stated that the training was excellent and he received the benefit of the training without the need to travel.

8.0 **ADJOURNMENT**

President McMahon adjourned the meeting at 4:46 PM.

Respectfully submitted,



Michael Davies-Hughes (Jun 16, 2022 17:37 PDT)

Michael Davies-Hughes, Superintendent of Schools

MDH:nc

NOTICE: Any writing, not exempt from public disclosure, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Superintendent's Office, 901 Myrtle Avenue, Eureka CA 95501, 707 445-7030. Individuals requiring disability-related accommodations or modifications, or language interpretation or translation of any or all the board packet, in order to participate in the Board meeting should contact the Superintendent of Schools Office no later than 24- hours prior to the meeting - by phone (707) 445-7030; e-mail: ncarrigan@hcoe.org; or mail: 901 Myrtle Avenue, Eureka, CA 95501.