

**THE PERSONNEL COMMISSION
OF HUMBOLDT COUNTY OFFICE OF EDUCATION**

May 10th, 2022

3:00 P.M.

VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/7921160412?pwd=dIZsZHcyeGZtMEFuVUxIU3pjVzVkdz09&from=addon>

Humboldt County Office of Education

901 Myrtle Ave.

Eureka, Ca. 95501

REGULAR SESSION AGENDA

1.0 CALL MEETING TO ORDER/ROLL CALL

2.0 REVIEW/ APPROVE MINUTES OF April 19th, 2022

3.0 PUBLIC COMMENT (Five-minute limit)

4.0 PERSONNEL UPDATES

4.1 REPORT BY DIRECTOR OF PERSONNEL

4.2 NEW HIRES

- Personnel Benefits Technician – Personnel Department (FTE 1.0)
- Paraprofessional Aide – Special Beginnings (FTE 0.6857)
- Certified Behavior Support Technician – SELPA (FTE 0.86)

4.3 POSITION SEPARATION

- Instructional Aide – Glen Paul

4.4 VACANT POSITIONS

- Budget & Accounting Analyst – Fiscal (FTE 1.0)
- Certified Behavior Support Technician – SELPA (FTE 1.0)
- Instructional Aide – Special Education, Glen Paul (FTE 0.8571)
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- Instructional Aide – Special Education, Glen Paul (FTE 0.8571)
- Instructional Aide/LVN – Special Education, Glen Paul (FTE 1.0)
- Instructional Aide – Special Education, Special Beginnings (FTE 0.6857)
- Principal Account Tech – Fiscal (FTE 1.0)
- Principal Account Tech – Business (FTE 1.0)

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- Principal Account Tech – Systems Support (FTE 1.0)
- Principal Account Tech – Special Education (FTE 1.0)
- Roving Floater Instructional Aide – Special Education, Glen Paul (FTE 0.8571)
- SCIA – Special Education, Glen Paul (FTE 0.8571)
- SCIA – Special Education, Glen Paul (FTE 0.8571)
- SCIA – Special Education, TLC (FTE 0.86)
- SCIA – Special Education, TLC (FTE 0.86)

5.0 ACTION ITEMS

5.1 Job Description Revision – Rosie Slentz

5.1.1 Expanded Learning & Environmental Literacy

6.0 SUPERINTENDENTS REPORT

7.0 REVIEW TRAVEL CLAIM

8.0 ADJOURNMENT