

STUDENT TIPS FOR SUCCESSFUL ONLINE LEARNING

BE PREPARED

Carefully choose where you will take part in the virtual session to avoid distractions for you and everyone in the call. Be aware of your background and keep it clean and free of distractions.



BE RESPECTFUL

Listen to your teacher and follow directions. Look into the camera when you are speaking. Take turns when talking to avoid speaking over others.

BE PRESENT

Pay attention to speakers and “raise” your hand to participate. If you have questions, type it in the chatbox and wait for your teacher to call on you.



BE COURTEOUS

Mute yourself if you will not be speaking for a long period of time or until directed by your teacher. Muting your microphone can also avoid potential audio feedback.



ASK FOR CONSENT

You may want to record or screenshot information to reference later. While it may not seem like a big deal, not everyone in the call wants their faces or audio recorded. It is essential to get permission from your teacher before recording or taking pictures.



**Humboldt County
Office of Education**

hcoe.org