

**THE PERSONNEL COMMISSION
OF HUMBOLDT COUNTY OFFICE OF EDUCATION**

December 14th, 2021

3:00 P.M.

VIA ZOOM

Join Zoom Meeting

<https://zoom.us/j/7921160412?pwd=dIZsZHcyeGZtMEFuVUxIU3pjVzVkdz09&from=addon>

Humboldt County Office of Education

901 Myrtle Ave.

Eureka, Ca. 95501

REGULAR SESSION AGENDA

1.0 CALL MEETING TO ORDER/ROLL CALL

2.0 REVIEW/ APPROVE MINUTES OF October 21st, 2021

3.0 PUBLIC COMMENT (Five-minute limit)

4.0 PERSONNEL UPDATES

4.1 REPORT BY DIRECTOR OF PERSONNEL

4.2 NEW HIRES

- Instructional Aide – Special Beginnings (FTE 0.6857)
- Special Projects Tech, Temp – College & Career (FTE 1.0)
- CTE Learning Specialist – Special Education (FTE 1.0)
- Early Childhood Educator IV – Special Beginnings (FTE 1.0)

4.3 POSITION SEPARATION

- Budget & Accounting Tech – Payroll (FTE 1.0)
- Medical Clerk – Special Education (FTE 1.0)
- Program Secretary – Special Education (FTE 1.0)
- SCIA – Special Education, Glen Paul (FTE 0.86)

4.4 VACANT POSITIONS

- Early Childhood Educator I – Special Beginnings (FTE 1.0)
- Early Childhood Educator I – Special Beginnings (FTE 1.0)
- Early Childhood Educator I – Special Beginnings (FTE 0.86)
- Temporary Instructional Aide – Court & Community Schools (FTE 0.8571)
- SCIA – Special Education, Glen Paul (FTE 0.8571)

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- Regional SDC Program Aide – Special Education, Glen Paul (FTE 0.8571)
- Instructional Aide – Special Education, Glen Paul (FTE 1.0)
- Roving Floater Instructional Aide – Special Education, Glen Paul (FTE 0.8571)
- Special Education Department Secretary – Special Education (FTE 1.0)
- Therapeutic Learning SCIA – Special Education, Glen Paul (FTE 0.8571)
- Instructional Aide/LVN – Special Education, Glen Paul (FTE 1.0)
- Special Project Technician – Special Education (FTE 1.0)
- Deaf/Hard of Hearing Education Specialist – SELPA (FTE 1.0)
- Certified Behavior Support Technician – SELPA (FTE 1.0)
- Clerk for Deaf/Hard of Hearing Program – SELPA (FTE 1.0)
- School Bus Driver – Transportation, Glen Paul (FTE 0.86)
- Principal Account Tech – Payroll (FTE 1.0)
- Principal Account Tech – Business (FTE 1.0)
- Principal Account Tech – Business (FTE 1.0)
- Principal Account Tech – Fiscal (FTE 1.0)

5.0 ACTION ITEMS

5.1.1 Confirm day/time for future Personnel Commission meetings

5.1.2 Begin the overview of Commission Rules

5.1.2.1 First reading rule I & II

6.0 BUDGET REPORT

7.0 SUPERINTENDENTS REPORT

8.0 REVIEW TRAVEL CLAIM

9.0 ADJOURNMENT