

ABOUT HUMBOLDT COUNTY

Humboldt County, best known for its beautiful redwoods, fishing and abundance of working artists is located about 285 miles north of San Francisco and about 70 miles south of Oregon. The major industries include forest products, agriculture, fishing and tourism. Both Humboldt State University and College of the Redwoods contribute greatly to the cultural and educational opportunities of the county. With a moderate coastal climate, good



air quality and great recreational opportunities, Humboldt County is truly a delightful place to live and work.

Notice to Candidates

Contact with Board members of the Humboldt County Board of Education is prohibited. Candidates are encouraged to contact HCOE's Personnel Director for specific information.

Board of Education

Thom McMahon
Mary Scott
Loretta Eckenrode
Sheila Rocker Heppe
Robert Siekmann

APPLICATION PROCEDURE

The Board of Education encourages applications from within and outside the organization and intends to give full consideration to each complete application.

An application will be considered complete upon receipt of the following documents no later than **October 13, 2021, at 12:00 p.m.**

1. A letter of intent summarizing one's candidacy, qualifications, and interests in the position;
2. A professional resume;
3. Up to three current letters of recommendation or support;
4. A certificated management application form completed as instructed. Applications can be downloaded from the Humboldt County Office of Education's website at **www.hcoe.org** or contact the Personnel Department for applications and assistance at (707) 445-7039.

All application materials are to be sent to the Board's advisor:

Jenny Bowen
Director of Personnel Services
901 Myrtle Avenue • Eureka, CA 95501-1294
jbowen@hcoe.org

Humboldt County Board of Education

is conducting
a search for:

County Superintendent of Schools



AN INVITATION TO APPLY

The Board invites qualified candidates to apply for the position of County Superintendent of Schools. The individual selected will fill the remaining months on the term of the current county superintendent. The current term officially ends the first week of January, 2023. The election for the new four-year term for the position will be held in June 2022.

DESIRED QUALIFICATIONS | The Board seeks an educational leader who:

- ▶ Possesses the qualities of a “servant leader” and who will be sensitive and responsive to the needs of students, parents, districts and communities HCOE supports;
- ▶ Appreciates, and will continue to build upon, the culture of HCOE as a “family,” encouraging staff to express ideas, take risks, and grow within the organization;
- ▶ Demonstrates an open, participatory, creative leadership style, ensuring that the Office continues to be on the forefront of innovation;
- ▶ Understands the importance of education and business working collaboratively and who has a vision for inclusivity and engagement of the broader community;
- ▶ Values stability and demonstrates commitment to the best future for Humboldt County schools;
- ▶ Recognizes the uniqueness of Humboldt County and the rural districts/communities it serves;
- ▶ Has passion, vision, and is able to inspire others to achieve to their full potential;
- ▶ Supports HCOE’s values of Trust, Collaboration, and Respect, while advancing core pillars and strategic actions;
- ▶ Desires to be a contributing community member and a leader who will model hard work, humility, integrity; and who is committed to creating a work environment based upon mutual trust and positive interpersonal relationships;
- ▶ Is knowledgeable about school finance and of school budgeting strategies;
- ▶ Has a successful track record of engaging in constructive employer-employee relations and in fostering problem-solving approaches to the collective bargaining process;
- ▶ Possesses a depth of understanding about special education and programs for at-risk youth and who recognizes the hard work of the staff providing services in those programs;
- ▶ Has a proven track record of advocacy on the local, regional and/or state level.



SALARY AND FRINGE BENEFITS

- ▶ Minimum salary of \$176,000 (negotiable, DOE)
- ▶ Appointment anticipated to be made as soon as possible with a start date as early as November 1, 2021, as work commitments can accommodate. This will allow the opportunity for the new superintendent to transition smoothly.
- ▶ Competitive compensation package to include:
 - » Medical, Dental and Vision coverage for employee and dependents
 - » Master’s and Doctorate recognition
 - » Local allowance stipend
 - » Use of motor pool vehicle