

HUMBOLDT COUNTY OFFICE OF EDUCATION
901 Myrtle Avenue, Eureka, CA 95501

MINUTES
July 10, 2019

1.0 CALL TO ORDER/WELCOME/FLAG SALUTE

President Loretta Eckenrode called the meeting of the Humboldt County Board of Education to order at 3:01 p.m. with a quorum present.

PRESENT: Loretta Eckenrode, Marc Rowley, Bill Ruff, Mary Scott, Robert Siekmann

ABSENT: None

ALSO PRESENT: Chris Hartley, Superintendent of Schools; Colby Smart, Assistant Superintendent; Tess Ives, Corey Weber, HCOE; Janine Melanson, Administrative Assistant

Mary Scott led the flag salute.

2.0 ADJUSTMENT OF THE AGENDA

There were no adjustments to the agenda.

3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Mary Scott shared that Olivia Kernan did well promoting the Early Literacy Partners Program at the California Retired Teachers Association meeting.

4.0 PUBLIC COMMENTS

There were no public comments.

5.0 PRESENTATION: Differentiated Assistance Update – Chris Hartley & Colby Smart
Dr. Hartley recapped his presentation from the September 12, 2018 board meeting regarding the purpose of Differentiated Assistance, Statewide System of Support, and the approach Humboldt County Office of Education(HCOE) is using with our county's districts. He stated that our geographical lead is Shasta (they applied to be the lead). COEs receive funding for this mandate. Every county office receives \$200,000 base with the second level based on the ADA of the district identified. Humboldt has 8 districts in Differentiated Assistance (DA) status.

Colby Smart stated that this is the third year of DA. The support approach is in three phases: Understand, Plan, Act. Root cause analysis is done with administration and teaching staff at the districts to understand the issue. The next step is to develop a plan from the data collected. The snapshot document was shared, and Colby stated that the plan is driven by the districts. The plan leads to interventions and areas for the COE to provide resources. In order for funds to be released, the district must subscribe to the process and measure progress toward getting the district out of DA. This is the third phase (ACT) – dates are set to meet and monitor progress and determine if additional supports are needed. Ronda Stemech, the Data Visualization Specialist (a shared position with Del Norte), creates interactive dashboards for the districts from the data collected.

Dr. Hartley stated that the Improvement Science model is serving as the theoretical basis for everyone involved in DA, and is endorsed by the state. To learn this model, he took a group of over 30 people, both HCOE and district administration and staff involved in DA work, to the Carnegie Training in San Francisco so that they could all learn the science together. Building these relationships and a common practice were this year's goals.

Next year, significant investment will be in supporting districts staff to work as instructional coaches. These coaches will work side by side with teachers to develop teaching skills and habits. HCOE is investing DA funds for .5 FTE of the coach's salary. This person, selected by the district, is required to participate in Network Improvement Communities (NIC) group county-wide. Specific and consistent trends developed for all DA districts around suspension, absenteeism and math.

In response to board member questions, Dr. Hartley and Colby shared that there is no maximum number of years a district can be in DA. HCOE is using existing staff to provide the services to DA districts, the particular staff member depending on the district's needs. The exception are the Data Visualization position (half time for HCOE and half time for Del Norte) and the DA Lead position. The interventions and actions resulting from the DA Plan tie directly to the district LCAP and LCFF indicators.

6.0 CONSENT AGENDA

It was moved/seconded (Rowley/Scott) to approve the consent agenda. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

Action was taken on the following consent items:

- 6.1 Approve Minutes - June 12, 2019
- 6.2 Approve Travel Claims
- 6.3 Annual Review of Policy #6145-Extra Curricular/Co-Curricular Activities
- 6.4 Receive and File Quarterly Williams Compliance Report - Instructional Materials, School Facilities & Teacher Certification
- 6.5 Accept Donations for Rising Stars Foundation
- 6.6 Accept Donations for Early Literacy Program
- 6.7 Approve Submission of 2019-20 Co-op Consolidated Application for Categorical Funding
- 6.8 Review and Accept Superintendent's Schedule of Surplus Personal Property Report

7.0 ACTION ITEMS

7.1 Receive and File Potential Maximum Cost of PERS Golden Handshake – HCOE

It was moved/seconded (Ruff/Scott) to receive and file Potential Maximum Cost of PERS Golden Handshake – HCOE. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

7.2 Adopt New Board Policy 5131.4 – Use of Seclusion and Restraint as a Second Reading

It was moved/seconded (Scott/Rowley) to adopt New Board Policy 5131.4 – Use of Seclusion and Restraint as a Second reading. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

7.3 Adopt Revision to Board Bylaw 9324 – Board Minutes & Recordings as a Second Reading

It was moved/seconded (Ruff/Rowley) to adopt Revision to Board Bylaw 9324 – Board Minutes & Recordings as a second Reading. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

7.4 Accept Humboldt County Rural Schools PLN/PLX Bridges Grant from California Collaborative for Educational Excellence (CCEE)

Colby Smart stated that this is the third year extension of the grant previously received that funded the Professional Learning Networks with superintendent/principals. From those groups, the idea of the California Rural Superintendent/Principal's Academy (CRSPA) was formed. Rosie Slentz has taken over this project and wrote the grant for the extension, which was successfully funded.

It was moved/seconded (Scott/Rowley) to accept Humboldt County Rural Schools PLN/PLX Bridges Grant from California Collaborative for Educational Excellence (CCEE). **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

7.5 Authorize Bus Replacement Plan

It was moved/seconded (Rowley/Siekmann) to authorize Bus Replacement Plan. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

7.6 Set the Superintendent's Salary for 2019-20

Board discussed comparison of unit increased to 3%, as well as the quality of service being provided by superintendent and its relevance in compensation.

It was moved/seconded (Rowley/Scott) to increase the superintendent's compensation by 3% as the second year of a three-year plan for such increases. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.0 INFORMATION/ACTION ITEMS

8.1 Superintendent's Report

Dr. Hartley thanked the board for their leadership and stated he is humbled that he had the opportunity to do the work he does. He shared that his job is to serve and support the people in the classrooms, not only our own HCOE staff, but staff all around the county.

Dr. Hartley shared that funds have been invested in technology in the form of "Zoom Carts" which are installed in districts, allowing remote superintendents to video conference in for short meetings, saving their valuable time for things other than commuting into Eureka.

Dr. Hartley shared that the Community School graduation that took place after our last board meeting was so well attended, guests had to be moved from the Sequoia to other rooms in the facility and the ceremony video conferenced to them.

Dr. Hartley handed out a memorandum to all board members from the Personnel Department with instructions on how to complete sexual harassment prevention training

through Keenan. This is a new requirement as of January 2019. Board members are encouraged to call if they need help with this requirement.

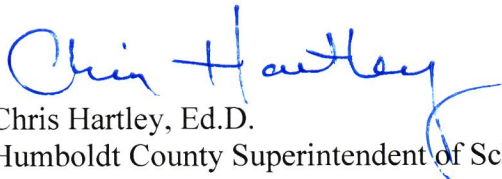
Dr. Hartley acknowledged the amount of work that is done at the county office during the summer. He stated Corey Weber and his business team have been working diligently at closing the books. Dr. Hartley complimented the business office and personnel staff.

Saturday's Times-Standard Opinion article, written by a former grand juror, criticized HCOE and the SELPA, the superintendent and director, for not responding to the 2018 grand jury report. Dr. Hartley stated both his office and the SELPA did respond within the required timeframe, submitting in August 2018. He will work with Judge Hinrichs to come to a resolution to this issue.

9.0 ADJOURNMENT

The meeting adjourned at 4:14 pm.

Respectfully submitted,


Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm