

HUMBOLDT COUNTY OFFICE OF EDUCATION

901 Myrtle Avenue, Eureka, CA 95501

MINUTES

June 12, 2019

1.0 CALL TO ORDER/WELCOME/FLAG SALUTE

President Loretta Eckenrode called the meeting of the Humboldt County Board of Education to order at 3:00 p.m. with a quorum present.

PRESENT: Loretta Eckenrode, Marc Rowley, Bill Ruff, Mary Scott, Robert Siekmann

ABSENT: None

ALSO PRESENT: Chris Hartley, Superintendent of Schools; Corey Weber, Stacy Young, Susi Huschle, Lori Breyer, HCOE; Monica Dekat, CSEA; Brian Graves, HCSTA; Janine Melanson, Administrative Assistant

Marc Rowley led the flag salute.

2.0 ADJUSTMENT OF THE AGENDA

President Eckenrode announced that item 10.0 has been removed.

3.0 PUBLIC COMMENTS

There were no public comments.

4.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Mary Scott commented that the Battle of the Book event was wonderful and that there was great parent involvement. She also thanked Superintendent Hartley for coming to the Retired Teachers' Luncheon to say a few words. President Eckenrode commented on another great Innovate! event.

5.0 PRESENTATION: Health Career Exploration Project – Susi Huschle & Sara Dixon

Susi Huschle shared her pride in the Health Career Exploration Project that got underway 18 months ago and is now in 4 comprehensive high schools, 3 charter programs and the court/community schools. This is part of the Health Exploration project, which is a partnership with industry partners and the Workforce Development Board. Susi introduced Sara Dixon, the instructor at Fortuna High, and shared how Sara designed the program from the ground up including creating the curriculum. Sara stated that she saw a need for and built in a mental health component in their program. County Public Health coordinates the local Directing Change video competition. Megan Montgomery, Health Education Specialist at Public Health came out to give them ideas and strategies for their films. Two students from Sara's class were present to speak about their experience around the class and their videos. The first video shown was regarding PTSD, with the message being that PTSD affects more than just those who have been in wars, and that experiences like trauma in foster homes can cause PTSD. The second student shared that his group chose the topic of anxiety because one in three adolescents have anxiety. His group wanted to show through their video that those who have anxiety are not alone, and that help can come in many forms. Sara stated they plan to use the videos during health awareness week next school year.

The students stated that one of the great things about the program is being able to network with the guest speakers from the health community that come to the class, and that even if a health career is not their path, the experience with the community members is valuable.

Susi shared that the program was funded through a grant from the Workforce Development Board which ended on March 30. The schools are committed to sustain the programs for one year, and will continue beyond that time if enrollment is sufficient.

6.0 PUBLIC HEARING

6.1 2019-20 Education Protection Account (EPA) Funds Budget
Open and closed with no comment.

7.0 CONSENT AGENDA

It was moved/seconded (Mary/Siekmann) to approve the consent agenda. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

Action was taken on the following consent items:

- 7.1 Approve Minutes—May 15, 2019
- 7.2 Approve Travel Claims

8.0 ACTION ITEMS

8.1 Approve 2019-20 Local Control Accountability Plan (LCAP) and Federal Addendum for Court/Community Schools

It was moved/seconded (Rowley/Scott) to approve 2019-20 Local Control Accountability Plan (LCAP) and Federal Addendum for Court/Community Schools. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.2 Approve 2019-20 HCOE Budget

It was moved/seconded (Rowley/Ruff) to approve the 2019-20 HCOE Budget. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.3 Adopt Special Reserve Fund Resolution

It was moved/seconded (Rowley/Scott) to adopt the Special Reserve Fund Resolution. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.4 Accept Education Protection Account (EPA) Funds

It was moved/seconded (Rowley/Ruff) to accept the Education Protection Account funds. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.5 Review and Adopt Forest Reserve Funds Plan for 2018-19

Corey Weber presented that this formula is the same as prior years. There is uncertainty year to year if funds will be received, which is why the item is held until the end of the fiscal year.

It was moved/seconded (Rowley/Siekmann) to review and adopt Forest Reserve Funds Plan for 2018-19. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.6 Accept Grant Funding from Humboldt Autism Alliance for the Special Beginnings Program

It was moved/seconded (Rowley/Scott) to accept grant funding from Humboldt Autism Alliance for the Special Beginnings Program. **The motion carried with the following hand vote.**

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.7 Accept Grant from the Humboldt County Department of Health & Human Services and First 5 Humboldt for the ACEs Collaborative Partnership

Dr. Hartley commented that this grant was submitted by Meg Walkley and funding will continue the partnership work that is being done.

It was moved/seconded (Rowley/Scott) to accept grant funds from the Humboldt County Department of Health & Human Services and First 5 Humboldt for the ACEs Collaborative Partnership. *The motion carried with the following hand vote.*

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.8 Adopt/Approve/Receive & File Revisions to Board Policies, Administrative Regulations, Superintendent's Policies and Board Bylaws

8.8.1 Adopt Revisions to Board Policy 0420.5 – Charter School Oversight

8.8.2 Adopt Revisions to Board Policy and Administrative Regulation 0460 – Local Control and Accountability Plan

8.8.3 Review & Accept Revisions to Administrative Regulation 1340 – Access to Office of Education

8.8.4 Review & File Revisions to Superintendent's Policy 4220 – Substitute, Temporary and Part-Time Personnel

8.8.5 Review & File Revisions to Superintendent's Policy 4261.1/4261.2 – Personnel Leaves

8.8.6 Review & Accept Revisions to Administrative Regulation 5113 – Excused Absences

8.8.7 Review & Accept Revisions to Administrative Regulation 5125.2 – Withholding Grades, Diploma or Transcripts

8.8.8 Adopt Revision to Board Policy 6146.1 – High School Graduation Requirements

8.8.9 Adopt Revisions to board Bylaw 9100 – Annual Organizational Meeting

8.8.10 Adopt Revisions to Board Bylaw 9324 – Board Minutes & Recordings

8.8.11 Adopt Revisions to Board Bylaw 9323.2 – Action by the Board

It was moved/seconded (Scott/Rowley) to adopt/approve/receive & file revisions to Board Policies, Administrative Regulations, Superintendent's Policies and Board Bylaws. *The motion carried with the following hand vote.*

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.9 Adopt New Board Policy 5131.4 – Use of Seclusion and Restraint as a First Reading

It was moved/seconded (Rowley/Siekmann) to adopt new Board Policy 5131.4 – Use of Seclusion and Restraint as a First Reading.

Board members shared concerns regarding use of restraint and asked if this would change our practices. Dr. Hartley explained that our staff is well trained using the Crisis Prevention Institute method (CPI).

The motion carried with the following hand vote.

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

8.10 Adopt Revision to Board Bylaw 9324 – Board Minutes & Recordings as a First Reading

It was noted that the bylaw indicates that board member names will not be included in the minutes. This has not be the practice and the board was asked if they would like to keep that wording and start seeing the minutes this way. After discussion among the board, they agreed that the minutes should not reflect board member names in comments or questions.

It was moved/seconded (Rowley/Ruff) to revision to Board Bylaw 9324 – Board Minutes & Recordings as a First Reading. *The motion carried with the following hand vote.*

Hand Vote

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: None

9.0 INFORMATION/ACTION ITEMS

9.1 Superintendent's Report

Dr. Hartley mentioned that the Glen Paul graduation was once again a great ceremony. This year, students from the ArMac orchestra played. After the event, an email was received from the conductor saying the students that played were so moved by the event that they felt it was the most impactful graduation they'd been to, including their own.

Dr. Hartley mentioned that community school graduation was later that day, with 52 graduating.

Dr. Hartley recognized and thanked this year's retirees: Maureen Yost with 23 years of service, Yvonne Thompson with 26 years of service, Peggy Jansen with 11 years of service, and Laurie Wallace with 18 years of service.

Dr. Hartley stated that the local legislative action events are showing results. The Senate and Assembly are pushing forward to bring all SELPAs up to 50% range. For our SELPA alone, bring them up to the 50% level equates to 1.4 million dollars.

Dr. Hartley shared that Maple Creek School District's enrollment is down such that a waiver from the state was necessary to avoid lapsation. He went to their board meeting to talk to the community about why the school is important to them and subsequently wrote a letter of support for the waiver, which was approved by the state. A letter was received from the district thanking him for his support. The district superintendent took students to the State Capitol for the hearing on the waiver.

Dr. Hartley mentioned a workshop held recently at the Sequoia Conference Center, Counting on Community, which was a partnership between multiple county agencies. There were great learnings around Adverse Childhood Experiences (ACEs) presented, with one speaker sharing concepts around epigenetic heritability of trauma.

9.2 Board Retreat Date and Agenda

The board wishes to hold their retreat prior to the August 14 meeting. They enjoyed last year's retreat at the HydroFarms and would like to explore another HCOE site. Glen Paul and Eureka Community School sites were mentioned. Dr. Hartley stated he would like to connect the retreat with work around Multi-tiered System of Support (MTSS).

10.0 CONSIDERATION OF INTERDISTRICT TRANSFER REQUEST APPEALS

4:00 p.m. - Interdistrict Appeal Hearing for Student 2018-2019/#04

4:30 p.m. - Interdistrict Appeal Hearing for Student 2018-2019/#05

Both hearings were withdrawn prior to the meeting date.

11.0 ADJOURNMENT

The meeting adjourned at 4:01pm

Respectfully submitted,



Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm