

HUMBOLDT COUNTY OFFICE OF EDUCATION
901 Myrtle Avenue, Eureka, CA 95501

MINUTES
June 13, 2018

1.0 CALL TO ORDER/WELCOME/FLAG SALUTE

President Bill Ruff called the meeting of the Humboldt County Board of Education to order at 3:00 p.m. with a quorum present.

PRESENT: Marc Rowley, Bill Ruff, Mary Scott

ABSENT: Loretta Eckenrode, Robert Siekmann

ALSO PRESENT: Chris Hartley, Superintendent of Schools; Heidi Moore-Guynup, Assistant Superintendent; Tanya Trump, Carol Ingram Stacy Young, Tess Ives, Carol Ingram, Jenny Bowen, Beth Chaton, HCOE; Monica Dekat, CSEA; Brian Graves, HCSTA; Janine Melanson, Administrative Assistant

Mary Scott led the flag salute.

2.0 ADJUSTMENT OF THE AGENDA

There were no adjustments to the agenda.

3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

There were no comments from the board.

4.0 PUBLIC COMMENTS

There were no public comments.

5.0 PRESENTATION: Maker Fair – Tanya Trump

Tanya Trump shared that the idea for a Maker Movement in Humboldt started 2 years ago when Garry Eagles was inspired by a STEAM presentation. Tanya, formerly an HROP teacher, was hired to take on the county maker movement and also work with Susi Huschle on student leadership CTE. November and December events had 50 participants. The fair connected with STEAM had 400 participants when 100 were expected. From that point on, attendance was around 100 each event. In August 2017, a workshop was held to train teachers and volunteers, and the fairs were held at schools throughout the county. Tanya stressed the importance of the volunteers (community members and high school students) who work at each event. Going into next year, the model is in place and the idea is to empower schools to hold their own events with less support from HCOE so that new schools can be added. A free workshop in August will provide a “train the teacher” for maker nights combined with training for crafting up programs for middle schools (Karen Brooks’ program).

Tanya has a Facebook page set up to promote Maker Nights that has 200-300 followers. She is also using it to promote related events put on by other entities, such as the robotics camp this summer at HSU.

Mary Scott commented that the preparation is impressive and complemented Tanya on her work. President Ruff asked what is keeping schools from signing up for next year’s events. Tanya shared that she has done very little outreach so far and has no doubt all opportunities will fill up. Stacy

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Young also shared that some schools are holding makers nights on their own without HCOE support, such as Cutten who held a maker night in conjunction with their LCAP night.

The goals of the Maker Movement are to increase understanding of STEAM education, improve parent involvement, develop a network to support the events and utilize and share volunteers and existing resources. All of these goals have been met. The budget is modest -\$125/event budget. There are not a lot of costs associated with the events due to the volunteers and donated items

Tanya encouraged everyone to “like” the Facebook Page “Humboldt Maker Movement”!

6.0 CONSENT AGENDA

It was moved/seconded (Rowley/Scott) to approve the consent agenda. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Rowley, Ruff, Scott
NOES:	None
ABSTAIN:	None
ABSENT:	Eckenrode, Siekmann

Action was taken on the following consent items:

- 6.1 Approve Minutes—May 16, 2018
- 6.2 Approve Travel Claims
- 6.3 Biennial Review of Conflict of Interest Code – BB 9270/2300

7.0 ACTION ITEMS

7.1 Approve 2018-19 Local Control Accountability Plan (LCAP) for Court/Community Schools

It was moved/seconded (Scott/Rowley) to approve 2018-19 Local Control Accountability Plan (LCAP) for Court/Community Schools. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Rowley, Ruff, Scott
NOES:	None
ABSTAIN:	None
ABSENT:	Eckenrode, Siekmann

7.2 Approve 2018-19 HCOE Budget

Carol Ingram shared that the Budget Book provides a recap of the budget and narrative of resources and activities. There have been no program changes since May. Revenue and expenditures go up for next year; ending fund balance projection declines. Revenue specifics reviewed. Local sources provide half of revenues.

Expenditure specifics reviewed. Other Outgo is College Access Scholarships for which we are no longer receiving funds. Salaries constitutes 77% of the budget. Marc Rowley asked

about the capital outlay reduction; Carol stated that we previously had funds budgeted to finish the Maplewood house prior to its sale, a bus purchase and a truck for CTE, none which continue to next fiscal year. Projections do not include increases for negotiations. President Ruff asked, in regard to a graph shown that projects expenditures to outpace revenues in out years, what plan is in place to handle this situation. Carol stated that we would use reserves and/or reduce expenditures.

It was moved/seconded (Rowley/Scott) to approve the 2018-2019 HCOE Budget. **The motion carried with the following hand vote.**

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

7.3 Adopt Special Reserve Fund Resolution

It was moved/seconded (Scott/Rowley) to adopt the Special Reserve Fund Resolution. President Ruff asked if the Board would be advised of such transfer at the time it was done versus at the end of the year. Carol stated that, if such transfer took place, they would likely be a part of an interim report that would be brought to the board. We have not taken such action in over a decade – the resolution is passed in the event it may be needed. **The motion carried with the following hand vote.**

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

7.4 Accept Education Protection Account (EPA) Funds

It was moved/seconded (Rowley/Scott) to accept the Education Protection Account funds.

Dr. Hartley shared that these funds are used 100% for instructional costs. We receive the funds as a result of Proposition 30, which staved off massive cuts. He emphasized the importance of that support from the voters.

The motion carried with the following hand vote.

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

7.5 Authorize Submission of Department of Education Assistance for Arts Education Development and Dissemination (AAEDD) Grant

It was moved/seconded (Rowley/Scott) to authorize submission of Department of Education Assistance for Arts Education Development and Dissemination (AAEDD) Grant. *The motion carried with the following hand vote.*

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

7.6 Approve Receipt of 21st Century Community Learning Center (CCLC) Grant

It was moved/seconded (Scott/Rowley) to approve receipt of 21st Century Community Learning Center (CCLC) Grant.

Beth Chaton shared that we were competing against Northern Rural due to a change in the application process. The grant is for \$258,000 /year for 5 years to McKinleyville Union School District, with HCOE receiving \$16,000. Materials are being sent out to parents. McKinleyville Community Services District (MCSD) has been providing after school care and revenue goes back to them. This allows the district to run their program and they are hoping to subcontract with MCSD as a partner. Chris shared the implications for afterschool programs, in that they will keep families at McKinleyville schools instead of requesting interdistrict attendance agreements to move to a district with after school care. He extends his compliments to Jan Schmidt, Superintendent, for her hard work, and stated that he is excited for the district and community. President Ruff mentioned the importance of having a plan in place after the 5 years to continue the service. Beth added that we will receive a priority point when we apply next due to being currently funded.

The motion carried with the following hand vote.

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

7.7 Approve Receipt of ASES Universal Grant for Peninsula School

It was moved/seconded (Rowley/Scott) to approve receipt of ASES Universal Grant for Peninsula School.

Beth Chaton stated she applied for 7 schools. Peninsula was the only one funded for an additional two students at their site. These funds are those that shift from

programs not reaching their attendance targets. Bridgeville and Sunny Brae are two in our county who lost funds.

The motion carried with the following hand vote.

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

7.8 Accept Donation from Advanced Display & Signs for Printer Valued at \$750.00

7.9 Accept Donation from Humboldt State University for Printer Valued at \$750.00

It was moved/seconded (Rowley/Scott) to accept donations from Advanced Display & Signs and Humboldt State University for Printer Valued at \$750.00 each. *The motion carried with the following hand vote.*

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

7.10 Receive/File the 2018-19 Master Agreement and Disclosure Statement for the Humboldt County Schools Teachers Association (HCSTA)

It was moved/seconded (Scott/Rowley) to receive and file the 2018-2020 Master Agreement and Disclosure Statement for the Humboldt County Schools Teachers Association (HCSTA).

Dr. Hartley stated he is happy to have this on the agenda and thanked HCSTA and the HCOE team for their work. This is a two-year agreement. Brian Graves stated it was a unanimous vote to ratify, and that negotiating with the HCOE team was a positive experience. Mary Scott asked about the Health & Welfare costs shown in the Disclosure. Carol clarified that \$1,316 is the monthly cap amount, but HCOE pays the costs beyond the cap which amounts to \$19,894 annually per FTE. Dr. Hartley added that we are obligated for the costs up to the cap, but for two years we have agreed to pay the full cost. These costs went up 5.3% this year.

The motion carried with the following hand vote.

Hand Vote

AYES: Rowley, Ruff, Scott
NOES: None
ABSTAIN: None
ABSENT: Eckenrode, Siekmann

8.0 INFORMATION/ACTION ITEMS

8.1 Superintendent's Report

Dr. Hartley shared with the board about the state budget. The State is looking at additional one-time money in LCFF which is preferable to the idea that they might have turned the funds into categoricals. Having the funds go into LCFF lets schools decide how to use them. This is significant in that it signifies to the new governor that legislation supports local control.

The Career Technical Education Incentive Grants that helped districts continue CTE programs once funding was removed, ends this year. It appears they will keep ongoing contributions, but the governor wanted funds to go through community colleges. Dr. Hartley stated he advocated to keep the funding going directly to high schools. The compromise will likely be that half will go to the colleges and half to high schools. He stated he is excited to see the funding continued, but it may be less than previously. He has been working with C/R's President Snow-Flamer on how the funds will pass through the college.

Humboldt has the highest level of special education and the lowest funding in the state. Dr. Hartley advocated for AB3136 to equalize funding, but it did not pass.

Senator McGuire has been appointed to the Senate Education Committee which is good for education as he has been a solid supporter.

Dr. Hartley shared that everyone has been working hard to wrap up the year. He has worked with Leadership and gotten feedback on priorities for next year. Cabinet will take this input and develop the initiatives at their retreat in July. He has been mindful and reminded staff to connect ideas with priorities.

Dr. Hartley thanked all of our retirees and welcomed new staff. He noted Marca Kime's retirement after 41 years working for HCOE.

Dr. Hartley noted that high school graduations are happening throughout the county and the significance of these events. He will attend the community school graduation at the Sequoia later in the evening.

8.2 Board Retreat Date and Agenda

Dr. Hartley suggested the following items for the board retreat agenda:

- 1) County committee – districts nominate members; the board could serve as the committee
 - 2) Governance Team– how the board operates as a governance team, norms, self-evaluation
 - 3) Key initiatives updates – Sequoia, HydroFarms, Coregrowth, Decade of Difference transition
- President Ruff stated he would appreciate this – checking on the relevancy and sustainability of initiatives.

Marc Rowley commented on the disconnect between different county entities. He would like to have a discussion regarding this. Dr. Hartley stated that Interagency Public

Collaborations is one of HCOE's initiatives. Other agencies are acknowledging the need and desire for this as well.

Date set for the Retreat is August 8 at noon. Janine will check with Loretta Eckenrode and Robert Siekmann as to their availability. Mary suggested the retreat be held in an area other than the board room.

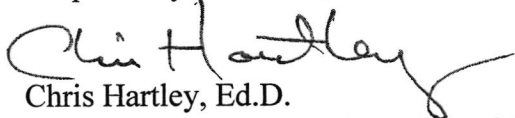
Mary Scott congratulated Dr. Hartley on his unopposed election

8.3 Future Agenda Items
None reviewed.

9.0 ADJOURNMENT

The meeting adjourned at 4:26pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chris Hartley", with a long horizontal flourish extending to the right.

Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm