

**HUMBOLDT COUNTY OFFICE OF EDUCATION**  
901 Myrtle Avenue, Eureka, CA 95501

**MINUTES**  
**October 10, 2018**

**1.0 CALL TO ORDER/WELCOME/FLAG SALUTE**

President Bill Ruff called the meeting of the Humboldt County Board of Education to order at 3:00 p.m. with a quorum present.

**PRESENT:** Loretta Eckenrode, Marc Rowley, Bill Ruff, Mary Scott, Robert Siekmann

**ABSENT:** None

**ALSO PRESENT:** Chris Hartley, Superintendent of Schools; Heidi Moore-Guynup, Assistant Superintendent; Tess Ives, Jenny Bowen, Genevive Macias, Felicia Doherty, Stacy Young, Ryan Keller, HCOE; Brian Graves, HCSTA; Janine Melanson, Administrative Assistant

Marc Rowley led the flag salute.

**2.0 ADJUSTMENT OF AGENDA**

8.0 Appeal has been withdrawn. President Ruff thanked Lori Breyer for her work on this item and for working with him on it.

**3.0 BOARD MEMBER ANNOUNCEMENTS/REPORTS/COMMENTS**

There were no announcements from the Board.

**4.0 PUBLIC COMMENTS**

There were no public comments.

**5.0 PRESENTATION:** Northcoast Preparatory Academy – Michael Bazemore

Michael Bazemore was introduced by Dr. Hartley. He reviewed the mission and educational goals, and stated the accomplishments and activities will reflect those goals. He recapped their academic accomplishments including all seniors being selected into 4 year university programs, high test scores and more than 90% of the juniors and seniors enrolled in the 2-year IB program. International activities include NPA students going abroad as well as NPA families hosting students from India and Sweden. He summarized their additional activities including their theater productions and involvement productions outside of the area. Michael shared their goals for the currently year which includes making progress toward a new facility.

Michael thanked HCOE and the board for their sponsorship of their charter and Jennifer Fairbanks and Kelley McNamara for their support.

President Ruff asked if the acquisition of land by Mad River Hospital was still in their plans. Michael stated they hope to have something concrete in place by early 2019.

## **6.0 CONSENT AGENDA**

It was moved/seconded (Scott/Eckenrode) to approve the consent agenda. **The motion carried with the following hand vote.**

	<b><i>Hand Vote</i></b>
AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

The following items were acted upon under the consent agenda:

- 6.1 Approve Minutes—September 12, 2018
- 6.2 Approve Travel Claims
- 6.3 Receive/File Williams Quarterly Report (Instructional Materials, Facilities & Teacher Certification)
- 6.4 Receive and File Notice of Annual Self-Insurance Report for Workers' Compensation
- 6.5 Adopt Proclamation in Support of American Cancer Society's Great American Smokeout
- 6.6 Adopt Proclamation in Recognition of the Week of the School Administrator
- 6.7 Adopt Routine Budget Revisions
- 6.8 Receive and File Surplus Property Report

## **7.0 ACTION ITEMS** *(The Board is asked to receive/discuss/take action)*

- 7.1 Approve 2017-18 Final EPA (Education Protection Account) Expenditures (Proposition 30)

It was moved/seconded (Siekmann/Scott) to approve 2017-18 Final EPA (Education Protection Account) Expenditures. **The motion carried with the following hand vote.**

	<b><i>Hand Vote</i></b>
AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 7.2 Adopt Revisions to Board Policies, Administrative Regulations and Exhibits
  - 7.2.1 Board Policy and New Administrative Regulation 6174 – Education for English Language Learners
  - 7.2.2 Board Policy 1312.2 – Complaints Concerning Instructional Materials
  - 7.2.3 Board Policy & Administrative Regulation 1312.4- Uniform Complaint Procedures
  - 7.2.4 Board Policy & Exhibit 1312.5 – Uniform Complaint Procedures for Textbooks and Instructional Materials, School Facilities and Teacher Certification

Dr. Hartley stated that Community Schools went through a Federal audit and commented how strenuous this process is. He commended Felicia for her work through the process.

These policy changes are required to comply with the Federal regulations as determined through the audit.

It was moved/seconded (Scott/Siekmann) to adopt revisions to Board Policies, Administrative Regulations and Exhibits as outlined in 7.2.1-7.2.4. **The motion carried with the following hand vote.**

***Hand Vote***

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 7.3 Accept Grant from First 5/DHHS Adverse Childhood Experienced Collaborative for Parent Training.

Genevive Macias shared that the training to be used is used nation and world wide and was created by someone at HSU. Her ideal is that she and Shelby Peterson can become trainers to continue on the training consistently.

Funds cover training, child care and dinner for participants. Children in the child care will receive social emotional support. Sustainability will be realized by building the training in to what they are doing currently instead of this evening model with childcare and dinner. This model will keep costs down after the grant funding is over.

It was moved/seconded (Eckenrode/Scott) accept grant from First 5/DHHS Adverse Childhood Experienced Collaborative for parent training. **The motion carried with the following hand vote.**

***Hand Vote***

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 7.3 Accept Grant from First 5/DHHS Adverse Childhood Experienced Collaborative for the 2019 Children's Mental Health Summit.

Dr. Hartley shared that this will be the second summit. The intended audience is educators and community partners working in the 0-8 field, and brings those providers together to collaborate.

It was moved/seconded (Eckenrode/Siekmann) accept grant from First 5/DHHS Adverse Childhood Experienced Collaborative for the 2019 Children's Mental Health Summit. **The motion carried with the following hand vote.**

***Hand Vote***

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

**8.0 INTERDISTRICT ATTENDANCE APPEAL – 3:30 PM (Ward)**

Dropped from agenda.

**9.0 INFORMATION/ACTION ITEMS** *(The Board is asked to receive/discuss; however, the board may decide to take action at their discretion)*

**9.1 Review HCOE Library Plan Update**

Ryan Keller was present and shared that she revisited goals set out in the 2014-2018 plan. Goal 1 regarding flexible learning spaces is realized by use of the Redwood room and the Learning Commons. Goal 2 is regarding the learning resources. Ryan reviews the collection each year and looks for needs and trends. She also looks at it through the lens of equity, ensuring that everyone can see themselves in the collections. Battle of the Books will take place April 12 – volunteers needed! The board requested information regarding volunteer needs and the list of books. Goal 3 is around technology and the HERC has just joined the CCETC to leverage licensing and buying power around digital media. Included in the membership is California Streaming which replaced Discovery Streaming. California Streaming is created by COEs so Ryan has input into the collection. Goal 4 is around enhancing skills of paraprofessionals including Excel training and trouble shooting databases and streaming services. Goal 5 is primarily regarding Ryan's work toward getting library services out to patrons.

**9.2 Review Court/Community Schools 2016-17 LCAP Local Indicators Results**

Felicia Doherty shared that they met all of their priorities. Under Priority 2, they are working on certification for students trained at HydroFarms, and utilizing the Trades Academy which is going to Fortuna once per week. In Priority 6, School climate – they are working on Participation percentages, and Felicia feels that connecting students with the Trades Academy and HydroFarms will offer the broadened opportunities to increase participation. Priority 7, Broad Course of Study – they are working with CR to keep education for incarcerated youth continuing after they complete high school, among other focuses in this area. Priority 10, Coordination of Foster Youth, is Roger Golec's area. All districts are involved in training and there is a strong collaborative among agencies throughout the community. Strengthening post-secondary opportunities for foster youth continues to be expanded. These indicators are uploaded as part of the LCAP.

**9.3 Review of Humboldt County Office of Education's Strategic Arts Plan 2018-2023**

Stacy Young shared the Strategic Arts Plan created by a collaborative effort. Next step with this document is that Stacy and Virginia Wood (Education Director, Morris Graves and Humboldt Arts Council) will attend school board meetings to present plan and assess if districts want to write or update their own plans, and provide assistance in that area.

#### 9.4 Superintendent's Report

Dr. Hartley shared that the upcoming **Equity Summit** is coming up Oct 22 & 23 and encouraged the board to sign up. The event is a diverse and interagency, both in presentations and attendees. 120 are signed up to date with a goal of 250-300 participants. President Ruff suggests board budget be used for the registration fees for those who want to attend.

Dr. Hartley shared about the **Letters from the Community** - those who wish to submit a letter are invited. The intent is to share stories with students (by creating a book of these letters) from diverse backgrounds and views on life sharing stories of overcoming adversity, lessons learned, wisdom and success.

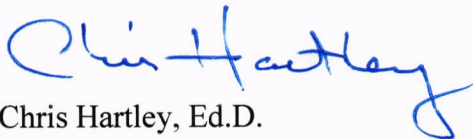
Dr. Hartley congratulated Glen Paul for their **Transportation Day**. Besides being a fun day for the students to explore the vehicles, the interactions lower anxiety around emergency personnel and vehicles for the students.

President Ruff thanked everyone present for their hard work and asked that it be passed along to colleagues.

#### **9.0 ADJOURNMENT**

The meeting adjourned at 4:00 p.m.

Respectfully submitted,



Chris Hartley, Ed.D.  
Humboldt County Superintendent of Schools

CH:jm