**THE PERSONNEL COMMISSION**

**OF HUMBOLDT COUNTY OFFICE OF EDUCATION**

**November 10, 2020**

**5:15 P.M**

**VIA Zoom**

Humboldt County Office of Education

901 Myrtle Avenue, Eureka, CA 95501

**REGULAR SESSION AGENDA**

1. **CALL MEETING TO ORDER/ROLL CALL**
2. **REVIEW/APPROVE MINUTES OF October 13, 2020**
3. **PUBLIC COMMENT (Five minute limit)**
4. **PERSONNEL UPDATES**

 **4.1 REPORT BY DIRECTOR OF PERSONNEL**

**4.2 NEW HIRES**

* Special Projects Tech (FTE 1.0)

 **4.3 POSITION SEPARATION**

* Executive Assistant ( FTE 1.0)

**4.4 VACANT POSITIONS**

* Instructional Aide Court and Community (FTE .86)
* Instructional Aide SDC/Glen Paul (FTE .86)
* Instructional Aide Glen Paul (FTE .86)
* Instructional Aide Glen Paul/FHS (FTE .86)
* Instructional Aide Glen Paul/FJA (FTE .86)
* Lead Custodian/Maintenance (FTE 1.0)
* Para Educator-Trades (FTE 1.0)
* Program Aide (FTE .86)
* Program Aide (FTE .86)
* School Bus Driver (FTE .86)
* SCIA Glen Paul (FTE .86)
* SCIA Glen Paul/Fortuna (FTE .86)
* SDC Aide Preschool 4 positions (FTE .68)
* Sign Language Interpreter (FTE 1.0)
* Special Project Technician College and Career (FTE 1.0)

 **5.0 ACTION ITEMS-None**

1. **BUDGET REPORT**

1. **SUPERINTENDENT’S REPORT**

 **8.0 REVIEW TRAVEL CLAIM**

 **9.0 ADJOURNMENT**