

Humboldt County Board of Education

November 8, 2023

2:45 PM Closed Session | 3:00 PM Regular Meeting
901 Myrtle Avenue – Eureka, CA 95501
Annex Conference Room

Trustee Eckenrode Joining Remotely
15870 Turquoise Place – Grass Valley, CA 95949

REGULAR MEETING DRAFT MINUES

1.0 **CALL TO ORDER/WELCOME/FLAG SALUTE (2:45 PM)**

Vice President Scott called the meeting of the Humboldt County Board of Education to order at 2:48 PM with a quorum present.

PRESENT: Thom McMahon, Mary Scott, Robert Siekmann, Loretta Eckenrode
ABSENT: None
STAFF PRESENT: Michael Davies-Hughes, Colby Smart, Corey Weber, Katie Cavanagh, Natalie Carrigan, Stacy Young

2.0 **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

There were no public comments on closed session items.

3.0 **CLOSED SESSION**

Conference with Real Property Negotiators (Government Code 54954.5)
Property Address: 2500 6th Street, Eureka, CA 95501
Agency Negotiator: Colby Smart, Deputy Superintendent on behalf of Michael Davies-Hughes, Humboldt County Superintendent of Schools
Under Negotiation: Instructions regarding price and terms of payment

The Board moved to closed session at 2:49 PM

4.0 **REPORT OUT FROM CLOSED SESSION**

There was no reportable action in closed session.

5.0 **RECONVENING OF OPEN SESSION**

The Board reconvened open session at 3:20 PM.

6.0 **ADJUSTMENT OF THE AGENDA**

Superintendent Davies-Hughes asked the Board to consider an adjustment to the agenda, moving item 8.0 Presentation – Expanded Learning, to follow all items in 11.0 Information/Discussion/Action Items.

It was moved/seconded by McMahon/Siekman to approve the adjustment. Ayes 4, noes 0, absent 0, abstain 0. Motion carried.

7.0 PUBLIC COMMENTS

There were no public comments.

8.0 PRESENTATION

Expanded Learning – Olivia Kernen

This item was moved to follow 11.0.

9.0 CONSENT AGENDA

It was moved/seconded by Siekman/Eckenrode to approve the consent agenda. Ayes 4, noes 0, absent 0, abstain 0. Motion carried.

Action was taken on the following consent items.

(9.1) Approve Minutes – October 11 Regular Meeting

(9.2) Approve Monthly Remuneration

10.0 ACTION ITEMS

The Board is asked to receive/discuss/take action on the following items.

(10.1) Receive and File Williams Review Reports for 2023-2024

Deputy Superintendent Smart explained to the Board that the annual reports outline the results of the annual Williams reviews at Williams identified schools within Humboldt and Del Norte Counties.

It was moved/seconded by Eckenrode/Siekman to receive and file the Williams Review Reports for 2023-24. Ayes 4, noes 0, absent 0, abstain 0. Motion carried.

(10.2) Approval of Intent to Apply for the California Department of Food and Agriculture (CDFA) Specialty Crop Block Grant

Rosie Slentz shared that this grant application is by invitation and staff will learn in days to come if HCOE has received an invitation. If received, funds will be used to provide tastings for school gardens and for collaboration with North Coast Growers Association.

It was moved/seconded by Eckenrode/McMahon to approve the intent to apply for the California Department of Food and Agriculture Specialty Crop Block Grant. Ayes 4, noes 0, absent 0, abstain 0. Motion carried.

(10.3) Review and Possible Approval of Updated Board Policy and Administrative Regulation 1330 Use of County Office Facilities

Superintendent Davies-Hughes shared that is part of an ongoing process to update board policies and administrative regulations.

It was moved/seconded by McMahon/Siekmann to approve updated Board Policy and Administrative Regulation 1330. Ayes 4, noes 0, absent 0, abstain 0. Motion carried.

(10.4) Review and Possible Approval of Updated Administrative Regulation 1335
Sequoia Conference Center Rules/Regulations Governing Use

Davies-Hughes highlighted the additions to the Administrative Regulation.

It was moved/second by Eckenrode/Siekmann to approve updated administrative regulation 1335. Ayes 4, noes 0, absent 0, abstain 0. Motion carried.

(10.5) Adopt Resolution Authorizing Participation in the HVIP Public School Bus Set-Aside

Assistant Superintendent Weber shared that 3 HCOE buses were eligible for vouchers that would allow for a transition to more electric buses.

It was moved/seconded by McMahon/Eckenrode to adopt the resolution authorizing participation in the HVIP Public School Bus Set-Aside. Ayes 4, noes 0, absent 0, abstain 0. Motion carried.

11.0 INFORMATION/DISCUSSION/ACTION ITEMS

The Board is asked to receive/discuss; however, the Board may decide to take action at their discretion.

(11.1) Discussion of Board Vacancy for Trustee Area 5

Davies-Hughes explained the timeline for a provisional appointment to the Board.

The Board agreed to make a provisional appointment rather than order a special election.

A subcommittee of 2 board members was recommended to screen candidates and develop interview questions. Trustees McMahon and Eckenrode were selected as the subcommittee members. The Board reviewed the proposed candidate information sheet and directed HCOE staff to remove question 5. The Board indicated they would consider a maximum of 3 candidates for the provisional appointment.

(11.2) Review Procedures for Annual Organizational Meeting

No action required.

(11.3) Discussion Regarding Possible Dates and Times for 2024 Board Meetings

The Board discussed the adjusting the start times for future Board meetings. The Board asked to discuss further during the December organizational meeting.

(11.4) Discussion Regarding Positions Subject to Compliance with Education code 1302
Salary Increase or Bonus of \$10,000 or More

Davies-Hughes shared with the Board that the positions of Deputy Superintendent and Assistant Superintendent met the threshold for discussion.

(11.5) Superintendent's Report

Davies-Hughes acknowledged Olivia Kernen for the state level recognition received for her work in expanded learning.

12.0 PRESENTATION

The Board received a presentation from Olivia Kernen on expanded learning.

13.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

There were no board member announcements.

14.0 ADJOURNMENT

Vice President Scott adjourned the meeting at 4:38 PM

Respectfully submitted,



Michael Davies-Hughes, Superintendent

MDH:nc