

**County Superintendent of Schools**  
Michael Davies-Hughes  
**Humboldt County Board of Education**

October 11, 2023  
3:00 PM  
901 Myrtle Avenue – Eureka, CA 95501  
Annex Conference Room

**REGULAR MEETING MINUTES**

**1.0 CALL TO ORDER/WELCOME/FLAG SALUTE**

President called the regular meeting of the Humboldt County Board of Education to order at 3:00 PM with a quorum present.

PRESENT: Loretta Eckenrode, Mary Scott, Sheila Rocker Heppe, Thom McMahon, Robert Siekmann

ABSENT: None

STAFF PRESENT: Michael Davies-Hughes, Colby Smart, Corey Weber, Katie Cavanagh, Natalie Carrigan, Rosie Slentz, Stacy Young, Jenn Belveal

**2.0 ADJUSTMENT OF THE AGENDA**

There were no adjustments made to the agenda

**3.0 PUBLIC COMMENTS**

The Board received comments from the public.

**4.0 CONSENT AGENDA**

It was moved/seconded by Siekmann/Scott to approve the consent agenda. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

Action was taken on the following consent items:

- (4.1) Approve Minutes – September 13, 2023 Regular Meeting
- (4.2) Approve Monthly Remuneration
- (4.3) Adopt Proclamation in Support of American Cancer Society's Great American Smokeout
- (4.4) Adopt Proclamation in Recognition of the Week of the School Administrator
- (4.5) Adopt Resolution Identifying Revised Appropriations (GANN) Limit
- (4.6) Adopt Resolution on Board Member Compensation for Missed Meetings
- (4.7) Receive and File Williams Quarterly Report

## **5.0 ACTION ITEMS**

The Board is asked to receive/discuss/take action on the following items.

### **(5.1) Receive and File 2022-2023 Unaudited Actuals Annual Financial Statement**

Assistant Superintendent Corey Weber explained this annual item to the Board as the end of the year financial statements for HCOE.

It was moved/seconded by Scott/Eckenrode to receive and file the 2022-23 unaudited actuals annual financial statement. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

### **(5.2) Approve 2022-2023 Final Education Protection Account (EPA) Expenditures**

Weber reminded the Board that this annual item is a report of for what purpose the county office spent the EPA funds.

It was moved/seconded by McMahon/Scott to approve the 2022-2023 final EPA expenditures. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

### **(5.3) Approval of Intent to Apply for the Golden State Pathways Regional/State Technical Assistance Grant**

Deputy Superintendent Smart described the \$500 million program in California to improve and/or build career and technical education pathways and highlighted the fact that HCOE was approached by other county offices of education to apply for the grant.

It was moved/seconded by Scott/Eckenrode to approve the intent to apply for the Golden State Pathways Regional/State Technical Assistance Grant. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

### **(5.4) Approval of Intent to Apply for the State Parks Grant**

Rosie Slentz shared the opportunity to partner with the state parks to provide professional development, curriculum, and student field trips to the Eel River Watershed.

It was moved/seconded by McMahon/Siekman to approve the intent to apply for the States Parks Grant. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

### **(5.5) Review and Possible Approval of Board Policy and Administrative Regulation 3515 - Security**

Superintendent Davies-Hughes explained the ongoing effort to update board policies, with prioritization based on need. Surveillance cameras have been added to the Franklin site and HCOE policies must address this addition.

It was moved/seconded by Eckenrode/Scott to approve Board Policy and Administrative Regulation 3515. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

## **6.0 INFORMATION/DISCUSSION/ACTION ITEMS**

The Board is asked to receive/discuss; however, the Board may decide to take action at their discretion.

- (6.1) Receive and File the Correspondence Regarding Approval of the 2023-2024 Humboldt County Office of Education Budget

Davies-Hughes explained that the letter is correspondence from the state approving the HCOE budget.

No action required.

- (6.2) Receive Residency Technical Assistance Hub Grant

Smart shared an update to the Board and acknowledged HCOE as one of five hubs in California.

- (6.3) Receive Prevention and Intervention Chronic Absenteeism Grant

Davies- Hughes shared the focus of the funds are to reduce absenteeism and truancy.

- (6.4) Superintendent's Report

Davies-Hughes updated the Board on four items including a recent convening of Region 1 County Offices of Education, an equity in the hiring process training for all members of the HCOE leadership team, the first annual report to the community that will be published in January 2024, and transportation day at Glen Paul

## **7.0 BOARD RECOGNITION**

The Board recognized the 2023 Humboldt County Teacher of the Year, Kelly Miller

## **8.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS**

President Rocker Heppe shared that she recently attended Pastels on the Plaza and acknowledged the work of Mia Gonzales for their artwork. Additionally, Rocker Heppe shared the Compassionate Systems Awareness training attended with middle school students.

**9.0 ADJOURNMENT**

President Rocker Heppe adjourned the meeting at 4:05 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "M. Davies-Hughes", with a long horizontal flourish extending to the right.

Michael Davies-Hughes, Superintendent

MDH:nc