

Humboldt County Board of Education

October 9, 2024

3:00 PM

901 Myrtle Avenue – Eureka, CA 95501
Annex Conference Room

REGULAR MEETING MINUTES

1.0 **CALL TO ORDER/WELCOME/FLAG SALUTE**

President Eckenrode called the regular meeting of the Humboldt County Board of Education to order at 3:00 PM with a quorum present.

PRESENT: Mary Scott, Thom McMahon, Loretta Eckenrode, Robert Siekmann,
Rene Quintana

ABSENT: None

STAFF PRESENT: Michael Davies-Hughes, Corey Weber, Katie Cavanagh, Natalie Carrigan, Stacy Young, Colby Smart (joined at 3:16 PM)

2.0 **ADJUSTMENT OF THE AGENDA**

There were no adjustments to the agenda.

3.0 **PUBLIC COMMENTS**

There were no public comments.

4.0 **CONSENT AGENDA**

It was moved/seconded by McMahon/Quintana to approve the consent agenda. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

Action was taken on the following consent items:

- (4.1) Approve Minutes – September 11, 2024 Regular Meeting
- (4.2) Approve Monthly Remuneration
- (4.3) Adopt Proclamation in Support of American Cancer Society's Great American Smokeout
- (4.4) Adopt Proclamation in Recognition of the Week of the School Administrator
- (4.5) Adopt Resolution Identifying Revised Appropriations (GANN) Limit
- (4.6) Receive and File Williams Quarterly Report
- (4.7) Approve 2025 Summer School Dates
- (4.8) Approve 2025-26 Calendar
- (4.9) Adopt Resolution Approving PERS Golden Handshake Window Period
- (4.10) Adopt Resolution Approving STRS Golden Handshake Window Period

5.0 **ACTION ITEMS**

The Board is asked to receive/discuss/take action on the following items.

- (5.1) Receive and File 2023-2024 Unaudited Actuals Annual Financial Statement

Assistant Superintendent Corey Weber and Internal Business Manager Jenn Belveal shared the year-end financial statements that will be audited.

It was moved/seconded by Scott/Siekmann to receive and file the 2023-24 unaudited actuals financial statement. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.2) Approve 2023-2024 Final Education Protection Account (EPA) Expenditures

Weber reminded the Board of the purpose of EPA funds and the requirements of reporting how the funds were spent.

It was moved/seconded by McMahon/Quintana to approve the 2023-24 final EPA expenditures. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.3) Approve School Closure – Southern Humboldt Community School

Assistant Superintendent Katie Cavanagh explained to the Board that a consultation was made with Southern Humboldt Unified School District to close the school due to low enrollment as students are served by the Southern Humboldt Unified School District at the continuation school.

It was moved/seconded by Siekmann/Scott to approve the school closure of Southern Humboldt Community School. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.4) Review and Possible Approval of Updated Board Policy, Administrative Regulation, and Exhibit 1312.4 Uniform Complaint Procedures

It was moved/seconded by Quintana/Scott to approve the updated board policy, administrative regulation and exhibit 1312.4 Uniform Complaint Procedures. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.5) Adopt Board Policy and Exhibit 3555 – Nutrition Program Compliance

It was moved/seconded by Scott/Quintana to adopt board policy and exhibit 3555 – Nutrition Program Compliance. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.6) Review and Possible Approval of Updated Board Policy and Exhibit 1312.5 Williams Uniform Complaint Procedures and Adoption of Administrative Regulation 1312.5 Williams Uniform Complaint Procedures

It was moved/seconded by McMahon/Siekmann to approve updated board policy and exhibit 1312.5 and adopt administrative regulation 1312.5. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.7) Review and Possible Approval of Updated Board Policy and Administrative Regulation 3311 Soliciting Prices (Bids and Quotations)

It was moved/seconded by Quintana/Siekman to approve board policy and administrative regulation soliciting prices (bids and quotations). Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.8) Approve the Intent to Apply for the K12 Strong Workforce Program (K12SWP) Grant

Superintendent Davies-Hughes shared that the funding will be used to support middle school programs.

It was moved/seconded by Scott/Quintana to approve the intent to apply for the K12 Strong Workforce Program Grant. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.9) Certification of the Election Results and Adoption of Resolution for the Termination of the Merit System at HCOE

Davies-Hughes reminded the Board of the ongoing process over the year towards the termination of the merit system at HCOE.

It was moved/seconded by McMahon/Quintana to certify the results of the election and adopt a resolution for the termination of the merit system. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

(5.10) Adopt Resolution – Humboldt County Office of Education in Support of Proposition 2

It was moved/seconded by Scott/Quintana to adopt a resolution in support of proposition 2. Ayes 5, noes 0, absent 0, abstain 0. Motion carried.

6.0 INFORMATION/DISCUSSION/ACTION ITEMS

The Board is asked to receive/discuss; however, the Board may decide to take action at their discretion.

(6.1) Receive and File the Correspondence Regarding Approval of the 2024-2025 Humboldt County Office of Education Budget

It was moved/seconded by Scott/McMahon to receive and file the correspondence regarding approval of the 2024-25 HCOE budget.

Davies-Hughes acknowledged the fiscal and program staff for their hard work on having the budget and LCAP approved.

(6.2) Superintendent's Report

Davies-Hughes acknowledged the Early Education department for their event at the Sequoia Park Zoo. 906 people attended the event.

Davies-Hughes shared that the Humboldt County Office of Education was recognized as the medium sized county office of the year by the California County Superintendent organization.

7.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

There were no board member announcements.

Board recess 3:42 – 4:06 PM.

8.0 CONSIDERATION OF EXPULSION APPEAL

OPEN SESSION

(8.1) Expulsion Appeal Hearing – Case No. 200869 Trinidad Union School District

President Eckenrode reviewed the appeal process and asked for introductions.

Board acknowledged receipt of both parties' written appeals.

Monique Molina, mother, addressed the Board from 4:13 to 4:35 PM.

President Eckenrode asked if there is any material information that Ms. Molina believed should be included in the record.

Board questions.

Trinidad Union School District addressed the Board from 4:39 to 4:44 PM.

Board questions.

Ms. Molina was given the opportunity to respond.

Ms. Nichols was given the opportunity to respond.

The Board moved to closed session at 5:08 PM.

CLOSED SESSION

(8.2) Board Deliberation RE: Expulsion Appeal Hearing – Case No. 200869 Trinidad Union School District

OPEN SESSION

(8.3) Board Report Out of Closed Session (Cal. Educ. Code Section 35146)

At 5:35 PM President Eckenrode reported that it was moved/seconded by Scott/Quintana to uphold the expulsion appeal of Case No. 200869. The motion carried with the following role call vote:

Ayes: Scott, Quintana, Eckenrode, McMahon, Siekmann

Noes: None
Absent: None
Abstain: None

9.0 ADJOURNMENT

President Eckenrode adjourned the meeting at 5:36 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "M. Hughes", with a long horizontal flourish extending to the right.

Michael Davies-Hughes, Superintendent

MDH:nc