

**THE HUMBOLDT COUNTY OFFICE OF EDUCATION  
PERSONNEL COMMISSION**

**October 08, 2024  
3:00 P.M.**

Humboldt County Office of Education, 901 Myrtle Ave., Eureka, Ca. 95501  
The Magnolia Room

**REGULAR SESSION AGENDA**

**1.0 CALL MEETING TO ORDER/ROLL CALL**

**2.0 REVIEW/APPROVE MINUTES OF September 10, 2024**

**3.0 PUBLIC COMMENT (Five-minute limit)**

**4.0 SUPERINTENDENTS REPORT**

**5.0 ACTION ITEMS (None)**

**6.0 PERSONNEL UPDATES**

**6.1 REPORT BY DIRECTOR OF HUMAN RESOURCES**

**6.2 RESULT OF PROCESS – Termination of Merit System**

**6.3 NEW HIRES**

- Paraeducator – Court & Community School (FTE 0.86)
- Paraeducator – Court & Community School (FTE 0.68)
- Behavioral Health Clinician – SELPA (FTE 0.3)
- Occupational Therapist – Student Programs & Services (FTE 1.0)

**6.4 POSITION SEPARATION**

- Principal Account Technician – Fiscal Services (FTE 1.0)

**6.5 VACANT POSITIONS**

- Paraeducator – Glen Paul Pool (FTE 0.86) *\*multiple vacancies/ongoing recruitment*
- Speech & Language Pathology Assistant – Special Beginnings (FTE 1.0)
- Paraeducator – Special Beginnings (FTE 0.86) *\*possible offer*
- Paraeducator – Special Beginnings (FTE 0.68)
- (3) Early Childhood Educator 1 – Special Beginnings (FTE 0.57)

- Mental Health Clinical Services Program Manager – Prevention & Intervention (FTE 1.0) *\*on hold*
- Mental Health Clinician – Prevention & Intervention (FTE 1.0) *\*2<sup>nd</sup> interview set*
- Behavioral Health Intervention Specialist – Special Education (FTE 1.0) *\*2<sup>nd</sup> interviews set*
- Paraeducator – Court & Community School (FTE 0.86) *\*interviews set*
- (2) Paraeducator Short Term – Court & Community School (FTE 0.86) *\*interviews set*
- Senior Office Clerk – Court & Community School (FTE 1.0) *\*interviews set*
- Benefits Specialist – JPA (FTE 1.0) *\*reviewing applications*
- Department Secretary – HR (FTE 1.0) *\*interviews set*
- School Counselor – Court & Community School (FTE 1.0) *\*interviews set*
- Accounting Supervisor – Business Services (FTE 1.0)
- Intermediate HERC Clerk – Learning Support Services (FTE 1.0) *\*position being offered*
- Licensed Vocational Nurse - HCOE Health Team (FTE 1.0)
- Principal Account Technician I - Itinerant System Support - Business Department (FTE 1.0)
- Custodian/Maintenance - Maintenance and Operations (FTE 1.0)

## **7.0 REVIEW TRAVEL CLAIM**

## **8.0 ADJOURNMENT**