**THE PERSONNEL COMMISSION**

**OF HUMBOLDT COUNTY OFFICE OF EDUCATION**

**June 29, 2021**

**3:00 P.M.**

**VIA ZOOM**

Join Zoom Meeting  
<https://zoom.us/j/7921160412?pwd=dlZsZHcyeGZtMEFuVUxIU3pjVzVkdz09&from=addon>

Humboldt County Office of Education

901 Myrtle Ave.

Eureka, Ca. 95501

**REGULAR SESSION AGENDA**

1. **CALL MEETING TO ORDER/ROLL CALL**
2. **REVIEW/ APPROVE MINUTES OF May 11, 2021**
3. **PUBLIC COMMENT (Five minute limit)**
4. **PERSONNEL UPDATES**
   1. **REPORT BY DIRECTOR OF PERSONNEL**
   2. **NEW HIRES**

* Computer Systems Technician (FTE 1.0)
* SDC Preschool Aide SB (FTE .68)
* Principal Account Tech 1 – Division (FTE 1.0)
  1. **POSITION SEPARATION**
* Library Systems Tech (FTE 1.0)
* Regional Health Career Liaison (FTE 1.0)
* Instructional Aide SB (FTE .86)
* Instructional Aide CCS (FTE .86)
* Para educator – GP (FTE .86)
* Instructional Aide SB (FTE .86)
* CalSOAP Technician (FTE 1.0)
  1. **VACANT POSITIONS**
* Budget and Accounting Analyst (FTE 1.0) #101
* School Bus Driver (FTE .86) #170
* SCIA Special Education GP (FTE .86) #142
* SCIA Special Education GP (FTE .86) #189
* Program Aide GP (FTE .86) #138
* Program Aide GP (FTE .86) #156
* Instructional Aide GP (FTE .86) #167
* Sign Language Interpreter (FTE 1.0) #121
* Program & Events Tech (FTE 1.0) #114
* Fiscal Clerk (FTE 1.0) #119
* Transportation Supervisor (FTE 1.0) #120
* Bilingual/Biliterate Community Health Liaison (FTE 1.0) #117
* Library Systems Tech (FTE 1.0) #122
* Instructional Aide ERC (FTE .86) #118
* Itinerant Instructional Aide HCOE – Regional (FTE .86) #113
* Instructional Aide – Temporary (FTE .5) #116

1. **ACTION ITEMS**
   1. **New Job Positions: Rosie Slentz**
      1. Lead Library System Technician
      2. Expanded Learning & Environmental Literacy Coordinator
   2. **New Job Positions: Genevive Macias**
      1. Early Childhood Educator 1
      2. Early Childhood Educator 4
2. **BUDGET REPORT**
3. **SUPERINTENDENTS REPORT**
4. **REVIEW TRAVEL CLAIM**
5. **ADJOURNMENT**