

HUMBOLDT COUNTY OFFICE OF EDUCATION
901 Myrtle Avenue, Eureka, CA 95501
Remote Teleconference Location: 3703 Renner Drive, Fortuna, CA 95540

MINUTES
September 12, 2018

President Bill Ruff called the meeting of the Humboldt County Board of Education to order at 3:00 p.m. with a quorum present. President Ruff announced that Robert Siekmann was in attendance remotely by teleconference. Robert reported there were no members of the public in attendance at his location.

PRESENT: Loretta Eckenrode, Bill Ruff, Mary Scott, Robert Siekmann (remotely)

ABSENT: Marc Rowley

ALSO Chris Hartley, Superintendent; Brian Graves, HCSTA; Monica Deket, CSEA; Carol Ingram, Tess Ives, Karen Brooks, HCOE; and Janine Melanson, Administrative Assistant

1.0 CALL TO ORDER/WELCOME/FLAG SALUTE

Mary Scott led the flag salute.

2.0 ADJUSTMENT OF THE AGENDA

There were no adjustments to the agenda.

3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

There were no comments from Board Members.

4.0 PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were no public comments.

5.0 PRESENTATION– Chris Hartley – Differentiated Assistance

Dr. Hartley shared that Differentiated Assistance and its accompanying funding is a significant development for county offices of education (COE). Dr. Hartley compared Differentiated Assistance (DA) to program improvement from the past, which was punitive and did not fit all. DA is the new version of assistance for underperforming schools. The focus is to improve student achievement for all students and specifically the achievement gap, focusing on subgroups such as special education, ethnicity, suspension rates, and more. Next year, Career Technical Education will be measured and added as a component. Being identified as a DA district means you will receive specific support in the area or areas found to have issues.

School Wide System of Support is the method the state has identified to provide the DA services to districts– COEs, California Collaborative for Educational Excellence (CCEE – a group formed to work in conjunction with, but not a part of, CDE) and SELPAs are the groups identified to provide the support to districts. This is a major welcome and philosophical shift on the part of the state.

COEs receive funding for this mandate. Every county office receives \$200,000 base with the second level based on the ADA of the district identified. For HCOE, that amounts to \$800,000 (5 districts currently identified) over two years. This funding is written in education code.

Dr. Hartley stated that this is an opportunity to work closely with districts to develop the system of support. The state intends COEs to put together protocols to serve these districts and all districts to some extent, as some services will be beneficial to some other or all districts.

Other supports:

County Leads (6-10) although there are 12 COE regions. We will probably partner with Shasta and Sonoma.

SELPA leads (Humboldt-Del Norte will apply)

CCEE

Community Engagement

Transparency and support is key – must link the supports to LCAP and SELPA plans.

Dr. Hartley shared HCOE's plan. Traditionally, one county staff member would be assigned to specific districts. Instead, current employees will be a part of the DA Team, each with a specialty. Dina Macdonald will be the direct support, going into districts to analyze what they need and develop a plan, calling on the team to support that plan. The concept is still somewhat in draft form and will be modified to best serve districts going forward, using root cause analysis.

Dr. Hartley met with the DA districts and they have been a part of creating this plan. The entire HCOE team and DA districts attended a training in Redding together.

President Ruff asked the anticipated timeframe between planning and disbursement of funds. Dr. Hartley stated that has not been determined. Dina is just getting into districts to do the analysis. The process will depend on the districts, but Dr. Hartley would like to stagger the implementations and allocations, and have the opportunity to include other districts.

Loretta asked who went to Redding. Dr. Hartley explained that HCOE had their team and districts. Humboldt was the only county to include districts. Other COEs were attending as well. Other COEs may not have a team like ours – their approach may be different for implementation. The commonality is the School Wide System of Support.

6.0 CONSENT AGENDA

It was moved/seconded (Eckenrode/Scott) to approve the consent agenda. **The motion carried with the following verbal vote.**

Hand Vote

AYES:	Eckenrode, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Rowley

Action was taken on the following consent items:

6.1 Approve Minutes - August 8, 2018

6.2 Approve Travel Claims

6.3 Adopt 2018-19 Appropriations (Gann) Limit

6.4 Adopt Proclamation in Support of Red Ribbon Week

6.5 Adopt Proclamation in Support of School Bus Safety Month

6.6 Approve Revised Local Control Accountability Plan (LCAP) for Court/Community Schools

7.0 PUBLIC HEARING

7.1 Sufficiency of Standards-Aligned Textbooks and Instructional Materials - Humboldt County Office of Education Schools

No public comment was heard; President Ruff closed the hearing.

8.0 ACTION ITEMS

8.1 Adopt Resolution Regarding the Sufficiency/Insufficiency of Instructional Materials
It was moved/seconded (Scott/Eckenrode) to adopt resolution regarding the Sufficiency/Insufficiency of Instructional Materials. **The motion carried with the following verbal vote.**

Hand Vote

AYES: Eckenrode, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: Rowley

8.2 Receive and File Annual Financial Report

Carol Ingram was present to speak about the fiscal report for 2017-18, also known as the unaudited actuals. Carol presented a spreadsheet of the revenues and expenditures at the Annex location, which show 35.3 million in revenues at closing, an increase of 2.3 million over prior year. Carol discussed the areas this increase was seen, which included an increase in ADA for community school and other areas.

Expenditures plus transfers out closed at 33.1 million, a reduction of \$850,000 over prior year. The largest reduction was due to reduction in contracted services such as mental health residential treatment and other areas.

Reserves were at 12% at closing. Carol stated that economists suggest an amount equal to 3 months of payroll in reserves for economic downturns. For HCOE, that would be \$6,000,000, and we are at \$4,000,000, Carol's point being that, while 12% is a healthy reserve, we need to keep preparing for more difficult financial times.

President Ruff and Mary Scott requested that the auditor report in person to the board instead of via videoconference. Loretta said she feels video conference is sufficient particularly when we have no findings.

It was moved/seconded (Scott/Eckenrode) to receive and file the Annual Financial Report
The motion carried with the following verbal vote.

Hand Vote

AYES: Eckenrode, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: Rowley

8.3 Adopt New Board Policy 6171 – Title 1 Programs, as a second reading
It was moved/seconded (Eckenrode/Scott) to adopt New Board Policy 6171 – Title 1 Programs, as a second reading. **The motion carried with the following verbal vote.**

Hand Vote

AYES: Eckenrode, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: Rowley

8.4 Authorize Submission of Adverse Childhood Experiences Partnership Agreement Request

It was moved/seconded (Scott/Eckenrode) authorize submission of Adverse Childhood Experiences Partnership **Grant** Request. **The motion carried with the following verbal vote.**

Hand Vote

AYES: Eckenrode, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: Rowley

8.5 Adopt Resolution Authorizing Grant Application from California Energy Commission for Electric School Bus

It was moved/seconded (Eckenrode/Scott) adopt resolution authorizing Grant Application from California Energy Commission for Electric School Bus.

Loretta asked why there is a resolution for this grant and not others. Dr. Hartley shared that it is a requirement of the grant application process which is not typical.

The motion carried with the following verbal vote.

Hand Vote

AYES: Eckenrode, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: Rowley

8.6 Accept Grant Award from the USDA Farm to School Grant Program

It was moved/seconded (Scott/Eckenrode) Accept Grant Award from the USDA Farm to School Grant Program. **The motion carried with the following verbal vote.**

Hand Vote

AYES: Eckenrode, Ruff, Scott, Siekmann
NOES: None
ABSTAIN: None
ABSENT: Rowley

8.7 Authorize Request for Grant from Umpqua Bank for INNOVATE! Business Challenge Program

Karen Brooks was present, stating that May 30 will be INNOVATE! Finale event, and invited the board to attend. Karen stated Umpqua provided grants in the past. They have changed their grant funding formula and she is complying with their process.

It was moved/seconded (Eckenrode/Scott) Authorize Request for Grant from Umpqua Bank for INNOVATE! Business Challenge Program. **The motion carried with the following verbal vote.**

Hand Vote

AYES:	Eckenrode, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Rowley

President Ruff adjourned the meeting at 3:58pm to allow guests to gather and move to item 10.0.

10.0 HUMBOLDT COUNTY TEACHER OF THE YEAR RECOGNITION

President Ruff handed the meeting over to Dr. Hartley who introduced Ligia Ray, Humboldt County Teacher of the Year. Dr. Hartley welcomed the guests and Ligia and commented regarding her presentation at our HCOE Welcome Back meeting, demonstrating Equity in Action through her work (HCOE's theme for the year). Dr. Hartley stated his appreciation for her bringing the focus to equity.

John Driscoll from Congressman Huffman's office was present, stating that Congressman Huffman holds education at great importance. He read the certificate of special congressional recognition being presented to Ligia.

Ligia shared that this is a humbling experience, knowing she is just one of the many educators who do this work. She thanked her colleagues for continuous love and support and Principal Beth Holcomb for nominating her for the honor. She also thanked Georgeanne Fulstone-Pucillo, "Ms. P", for granting her the opportunity to do this work. Ligia thanked her husband for his support and help in her classroom, and her daughters who have helped out as well. She stated one of her daughters was not present as she is pursuing her masters in education – becoming the 5th generation Humboldt County teacher. Her other daughter who was present is studying

business law. She thanked Dr. Hartley for giving her the opportunity and making her feel a part of the HCOE family. Stacy Young was not able to attend do to another commitment, but Ligia thanked her for her support and stated she would not have gotten through the extensive state application without her. Finally, she thanked the HCOE board.

President Ruff reconvened the meeting at 4:35pm.

9.0 INFORMATION/ACTION ITEMS *(The Board is asked to receive/discuss; however, the board may decide to take action at their discretion)*

9.1 Superintendent's Report

Dr. Hartley shared about the HCOE welcome back meeting. This year's theme is Equity in Action. Ligia Ray presented regarding her classroom and students, and work with the English Learner community. Damon Collier and Jason Spangler presented about accommodations for a student that allowed him to participate in the Glen Paul Talent Show. Colby Smart & Rosie Slentz spoke about the CRSPA conference. Agustín Amaro spoke about his involvement with the Latino/Latina/Latinx community. Heidi Moore-Guynup and Susi Huschle shared about the Red Dragon ride and Literacy Partnership Program.

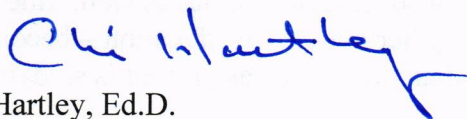
First week enrollment: Dr. Hartley referred to the first week enrollment spreadsheets distributed. He explained that this count is a benchmark, but districts collect this enrollment in differing ways. The October CBEDS is the official measure. According to the first week numbers, enrollment is down countywide. Part of that is due to the NU Charter. Mattole Charter included Siskiyou students in their count. NU does not include those students. K-6 is the area of greatest change/loss. Dr. Hartley stated that he will be sharing this information with superintendents.

Dr. Hartley shared the Equity Summit Flyer and explained that this event is a 2 year work in progress. Last year, HCOE built upon equity awareness; this year the focus is Equity in Action. The Summit is an example of this action. He realized that different entities all have their own work going on in the area of equity. Dr. Hartley's plan was to bring all groups together. Heidi and her team have put together an inclusive agenda. In response to Loretta's question, Dr. Hartley stated that the Summit will be in workshop format with various presentations and speakers that attendees can choose from.

11.0 ADJOURNMENT

The meeting adjourned at 4:50 p.m.

Respectfully submitted,



Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm