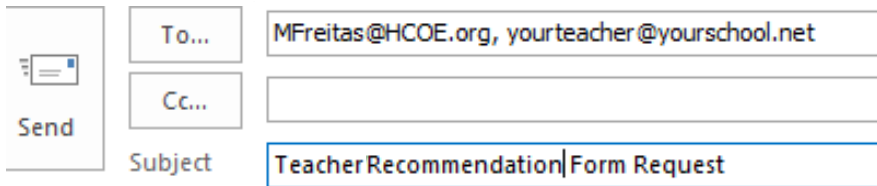


# HESI 2023

June 12-13 • June 20-30 • July 6-7

## STUDENT APPLICATION CHECKLIST

PLEASE ENSURE THAT YOU HAVE OBTAINED/COMPLETED ALL OF THE FOLLOWING DOCUMENTS TO COMPLETE THE APPLICATION PROCESS.  
TO REQUEST AN APPLICATION, EMAIL MEGAN FREITAS AT [mfreitas@hcoe.org](mailto:mfreitas@hcoe.org)

CHECK WHEN COMPLETED	APPLICATION REQUIREMENTS - DUE BY MARCH 17 <sup>TH</sup> , 2023
	<p><b>Obtain Following Documentation</b></p> <ul style="list-style-type: none"> <li>Official Transcript: Obtain digital copy from your school office</li> <li>Attendance Record: Obtain digital copy from school office <i>must include one full year of attendance</i></li> </ul>
	<p><b>Essay</b></p> <ul style="list-style-type: none"> <li>Provide a one page or less (double spaced) essay discussing your motivation for participating in the Health Careers Exploration Summer Institute (HESI) as well as your level of interest in pursuing a health care career in Humboldt County. Proper spelling and grammar will affect your final score. Provide a lot of detail and be sure to double check your work for errors.</li> </ul>
	<p><b>HESI Application Form</b></p> <ul style="list-style-type: none"> <li>Request an application by emailing Megan Freitas at <a href="mailto:mfreitas@hcoe.org">mfreitas@hcoe.org</a>. You will be provided with a link to a Google form. You will be required to upload your transcript, attendance record, and essay.</li> </ul>
<p><i>*Once the email is received, the form will then be sent to just your teacher to be completed. You will receive an email informing you the form has been sent to the teacher.</i></p>	<p><b>Teacher Recommendation Form</b></p> <ul style="list-style-type: none"> <li>Once you have gathered all of your information, send an email to both Megan Freitas at <a href="mailto:mfreitas@hcoe.org">mfreitas@hcoe.org</a> and your teacher requesting the recommendation form. * see example below</li> </ul> <div style="border: 1px solid gray; padding: 5px; margin-top: 10px;">  <p>To... <input type="text" value="MFreitas@HCOE.org, yourteacher@yourschool.net"/></p> <p>Cc... <input type="text"/></p> <p>Subject <input type="text" value="Teacher Recommendation Form Request"/></p> </div>

Application AND Teacher Recommendation must be submitted via Google Forms no later than **March 17<sup>th</sup>, 2023**.  
Applicants will be notified of interview status via email on March 28<sup>th</sup>, 2023.

Interviews will be held **April 3<sup>rd</sup>-6<sup>th</sup>**. Applicants will be notified of acceptance status via email on April 11<sup>th</sup>, 2023.