

## **HUMBOLDT COUNTY OFFICE OF EDUCATION**

901 Myrtle Avenue, Eureka, CA 95501

### **MINUTES**

**March 14, 2018**

#### **1.0 CALL TO ORDER/WELCOME/FLAG SALUTE**

President Bill Ruff called the meeting of the Humboldt County Board of Education to order at 3:00 p.m. with a quorum present.

**PRESENT:** Loretta Eckenrode, Marc Rowley, Bill Ruff, Mary Scott, Robert Siekmann

**ABSENT:** None.

**ALSO PRESENT:** Chris Hartley, Superintendent of Schools; Stacy Young, Lori Breyer, Jenny Bowen, Susi Huschle, Tanya Trump, Tess Ives, Felicia Doherty, Carol Ingram, Linda Wilson, Rosie Slentz, HCOE; David Duncan; Matt & Pauline Wing; Monica Dekat, CSEA; Brian Graves, HCSTA; Janine Melanson, Administrative Assistant

Mary Scott led the flag salute.

#### **2.0 ADJUSTMENT OF THE AGENDA**

There were no adjustments to the agenda.

#### **3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS**

Loretta Eckenrode announced that Mary Scott, Janine Melanson and herself were part of the Academic Achievement interviews where they had the opportunity to meet 16 amazing students. Both Loretta and Mary expressed what an honor it is to sit on the panel.

#### **4.0 PUBLIC COMMENTS**

David Duncan introduced himself as the parent of a 7<sup>th</sup> grade student at Hydesville School. He was present to express concerns about the Hydesville Board's action to release a staff member in spite of the community support she had at the meeting, and that the correct process may not have been followed. Dr. Hartley stated he would follow up with him after the meeting

#### **5.0 PRESENTATION– Jenny Bowen – Educator Recruitment Efforts**

Dr. Hartley commented about the shortage of educators and the importance of these recruitment efforts. He also mentioned that Humboldt State University passed the 4-year Liberal Studies Elementary Education program through academic senate. He and Heidi Moore-Guynup attended the Academic Senate to advocate for this option and he is pleased it has moved forward.

Jenny Bowen shared the display and handouts that have been developed for educator recruitment efforts. These materials are available for districts to borrow, as well as our use at recruitment fairs, etc. Two HCOE school psychologists took the display to a National Association of School Psychologists (NASP) conference in Chicago where psychologists from Fortuna Elementary joined them. Tess Ives shared that 60 people sign up at that event to request more information. Tess stated that each will be sent more information including a list of open positions throughout the county, which currently includes 7 psychologist and 8 speech therapist positions. Jenny stated that

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it is also recognized that people come here with a family, so the next phase will highlight other employment needs in the county.

Jenny noted that part of the display gives recognition to our region's designation as Best in the US 2018 by Lonely Planet. In addition to the display items and handouts, videos are being created that will highlight local educators and why they chose to work and live here. Jenny showed one video as an example for the board.

Marc Rowley inquired as to the level of collaboration with other organizations such as the visitors' bureau considering their catalog of videos and collateral materials. He also suggested that local businesses be contacted regarding donations for those who might come to visit the area as a result of the recruitment efforts, for such things as hotel stays, dinners, etc.

In response to Marc's question regarding how many educators are needed, Dr. Hartley responded that, while not having a specific number, he is aware that districts are filling gaps with teachers on waivers and long term subs who are not necessarily sufficiently trained for their assignment.

Mary Scott asked if recruitment was occurring at college campuses. Jenny stated that they have not yet, but are aligning with HSU's recruitment efforts. Rosie Slentz stated that the materials will be used at the job fair at HSU scheduled for March 28.

President Ruff acknowledged the passing of Herrmann Spetzler, CEO of Open Door Clinic, and his impact bringing quality health care to the county.

**6.0 CONSENT AGENDA**

It was moved/seconded (Siekmann/Scott) to approve the consent agenda with the exception of item 6.1. **The motion carried with the following hand vote.**

**Hand Vote**

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

Action was taken on the following consent items:

6.2 Approve Travel Claims

6.3 Adopt Proclamation in Support of Public Schools Month – April

6.1 Approve Minutes – February 14, 2018 became an Action Item.

It was moved/seconded (Rowley/Scott) to approve the Minutes of February 14, 2018.

Robert Siekmann stated he did not recall voting "no" on item 8.3 Approve Submission of ASES Universal Grant Application and ASES Frontier Transportation Grant. Loretta Eckenrode stated the

same – that she believed she voted “aye” and not “no”. Janine Melanson stated she believed this to be an error in the minutes.

It was moved/seconded (Siekmann/Eckenrode) to correct the minutes of February 14, 2018, to indicate that Loretta Eckenrode and Robert Siekmann voted “aye” on Item 8.3 - Approve Submission of ASES Universal Grant Application and ASES Frontier Transportation Grant. **The motion carried with the following hand vote.**

**Hand Vote**

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann  
NOES: None  
ABSTAIN: None  
ABSENT: None

**7.0 ACTION ITEMS**

**7.1 Adopt 2018-19 School Calendars – Glen Paul/Community Schools & Court School**

Dr. Hartley noted that the HCOE calendar was held for approval until the March meeting in order to have time to modify if needed to align with district calendars as much as possible. The main area of difference is in Spring Break week. The other item of note is that Glen Paul staff will start one day before the other 10-month staff and end one day earlier to allow all staff to participate in a professional development day.

It was moved/seconded (Eckenrode/Rowley) to adopt 2018-19 School Calendars – Glen Paul/Community Schools & Court School. **The motion carried with the following hand vote.**

**Hand Vote**

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann  
NOES: None  
ABSTAIN: None  
ABSENT: None

**7.2 Adopt Resolution Designating Lincoln’s Day Holiday 2018-19**

It was moved/seconded (Scott/Eckenrode) to adopt resolution designating Lincoln’s Day Holiday 2018-19. **The motion carried with the following hand vote.**

**Hand Vote**

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann  
NOES: None  
ABSTAIN: None  
ABSENT: None

### **7.3 Receive and File Second Interim Report**

Carol Ingram presented the second interim report. She shared that this interim report is a snapshot of revenues and expenditures as of January 31. She stated there have been few adjustments since first interim. LCFF revenue increased slightly due to court school enrollment. Increases were also seen in MediCal reimbursements. Federal and state revenue increased. Expenditures decreased staffing and benefits. Reserves are holding steady. It is still anticipated that the year will close with 9.8% reserves.

PERS & STRS cost increases will continue to outstrip cost of living adjustments, without even considering step and column and health and welfare cost increases. Health & welfare has consistently increased 7% year over year.

The Governor's Budget proposes the Local Control Funding Formula to be fully funded two years ahead of the initial timeline. This does not affect HCOE but does positively affect districts. Dr. Hartley added that the term "fully funded" is often misinterpreted because the funding is up to the level of 2007-08, meaning we have only caught up to the level of funding from 11 years ago, and with the increased STRS and PERS costs, funding is not restored.

It was moved/seconded (Eckenrode/Rowley) to receive and file the Second Interim report.  
**The motion carried with the following hand vote.**

#### **Hand Vote**

AYES:	Eckenrode, Rowley, Ruff, Scott, Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

### **7.4 Receive and File Revised Board Policy, New Exhibit and Remove Administrative Regulation 5117– Interdistrict Attendance Appeals as a First Reading**

Lori Breyer noted that the change on Page 8, Item 2, has been made since the last meeting. A legal opinion was distributed to the Board from Damara Moore of School & College Legal Services as the board requested to clarify the open/closed session issue.

It is agreed that the wording on Page 8, Item 8, will be modified so that each time the word "shall" appears, it will be changed to "may". This allows the Board to deliberate in closed session but they are not bound to doing so. The indicated changes on Page 6 (Conduct of Appeal Hearing) will be incorporated to indicate that the hearing will be in open session unless requested by the parent/guardian 7 days in advance. A check box will be added to the appeal form for the parent to use to request closed session. Lori will also incorporate the explanation of this right when discussing the process with the parents/guardians after she received the paperwork for the appeal from the parent/guardian. President Ruff clarified that if during the hearing information begins to be presented that would be appropriate for closed session, the board will advise the parent to not go into those details and either leave it

out of their information or the hearing will be postponed so that closed session can be agendized.

It was moved/seconded (Rowley/Eckenrode) to receive and file Revised Board Policy, New Exhibit and Remove Administrative Regulation 5117– Interdistrict Attendance Appeals as a first reading. *The motion carried with the following hand vote.*

**Hand Vote**

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann  
NOES: None  
ABSTAIN: None  
ABSENT: None

**7.5 Award Surplus Vehicle Bid**

It was moved/seconded (Rowley/Scott) to award Surplus Vehicle Bid to the qualifying bidders:

Car 153 Patrick Young  
Car 154 Ryker Avila  
Car 158 Monica Francis  
Car 160 Rick lane  
Van 140 Dave Enos  
Bus 117 William Cozzi

*The motion carried with the following hand vote.*

**Hand Vote**

AYES: Eckenrode, Rowley, Ruff, Scott, Siekmann  
NOES: None  
ABSTAIN: None  
ABSENT: None

Dr. Hartley introduced Linda Wilson, the new Transportation Director. Tom McGinnis' last day was Monday, March 12. Dr. Hartley wished Tom the best and welcomed Linda who previously worked in the Eureka City Schools transportation department.

**8.0 INFORMATION/ACTION ITEMS**

**8.1 Superintendent's Report**

Dr. Hartley reported that Doug Lee is new IT Director.

He also reported that the first Humboldt Legislative Action Day in Sacramento occurred on February 26. He was joined by 8 district superintendents. They spent a full day in Governor's conference room with staffers coming to meet with them. Senator McGuire spent 1.5 hrs hours with them. They spent time with Senator Wood as well. Jennifer Johnson from the Governors staff talked with them and has a good understanding of rural

issues. They also spent time with the writers of the LCFF and LCAP and were able to share perspectives from small districts. Jack O'Connell took them on a tour of the Capitol.

**8.2 Reviewed -2018-19 Proposed Board Budget**

A draft budget for the board based on prior year expenses was presented and reviewed by the board.

**8.3 Future Agenda Items**

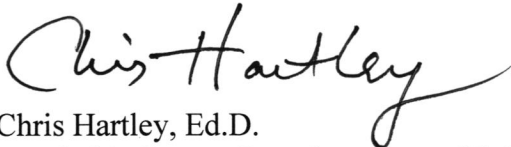
Second Reading of the Interdistrict Policy

Reopeners from the bargaining units and Superintendent. CSEA's reopener has been received but Dr. Hartley stated he chose to put them all together on the April meeting.

**ADJOURNMENT**

The meeting adjourned at 4:20 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Chris Hartley". The signature is fluid and cursive, with the first name "Chris" and last name "Hartley" clearly distinguishable.

Chris Hartley, Ed.D.  
Humboldt County Superintendent of Schools

CH:jm